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ABSTRACT

This annual report for the 1979-1980 school year summarizes and gives the status of the main objectives of the major programs within the public school system of Anne Arundel County. Project objectives for the 1981-82 school year as well as the one immediately following are also presented and explained. In his statement, the Superintendent of Schools places special emphasis on several programs including Drugs and Alcohol Education, Vocational Education, Special Education, Gifted/Talented/Advanced Programs, Reading/Language Arts/Mathematics/Music/Art/Physical Education Programs, Food Services, Transportation Services, and Maintenance/Operations Services. (Author/IAL)

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A Report to the

BOARD OF EDUCATION
of
ANNE ARUNDEL COUNTY

on

The Status of the Schools

JULY, 1980

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SUPERINTENDENT'S STATEMENT

The Superintendent of Schools is pleased to present to the Board of Education the annual report on the status of the public schools in Anne Arundel County. The format of the annual report has been revised in an attempt to present in a concise and direct manner progress toward the objectives of the major programs within the school system and project objectives for the next school year and the one immediately following. The Report takes the form of a series of summary reports covering each program. These program summaries show major objectives projected from the last report; additional objectives added since the submission of the last Report; projections of future objectives, and finally, the status of the objectives.

A review of the Report will indicate to the people of Anne Arundel County strong reasons to be proud of their schools. First and foremost, the Report shows continuous progress in virtually all areas of instruction and support programs. Additionally, the projected objectives imply continuing forward progress in the decade ahead.

One of the most significant developments in recent years is the effort that has been given to planning education for the next decade in Anne Arundel County. This planning is taking form in two reports to be presented to Anne Arundel County citizens in the next few months. One report deals with the utilization of school facilities, while the other deals with educational programs.

The Board and administration will devote considerable effort to the examination and evaluation of these two reports and, with the advice of the citizens of Anne Arundel County, determine what actions shall be taken toward their implementation. It is anticipated that next year's Report on the Status of Schools will incorporate these decisions. The decisions arising from such sound planning should make the years ahead exciting and profitable for education in Anne Arundel County.

This report contains far too many program summaries for the Superintendent to discuss each individually. However, there are several programs that need special emphasis.

During this past year, considerable time has been spent by the adminstration and the Board in dealing with the problems of drugs and alcohol education. The two major thrusts undertaken were: (1) curricular programs designed to reduce use of drugs and alcohol by students, and (2) the alternative drug program designed for those students who have been involved in the use of alcohol and/or drugs while under school supervision or on school premises. The use of drugs and alcohol is a complex problem which pervades not only the schools but also the entire community. Thus it is not possible, at this time, to anticipate the success or failure of these school-based programs. Even though there may be some initial feelings of success or failure, and even though research indicates mixed results; the extreme urgency of the matter leaves the administration and the Board no alternative but to continue to provide young people and adults with basic knowledge of the effects of drugs and alcohol on the individual's physical and mental well-being. Additionally increased effort also must be made to eradicate the use of drugs and alcohol from the schools.

Another program that the Superintendent would like to mention is Vocational Education. This past year has been a productive one, because the various programs in Vocational Education have been making steady progress over the years. In all probability, the most effective vocational programs operating in the County have been the work-study programs where approximately 20% of the graduating classes of Anne Arundel County are involved in on-the-job education. Enthusiasm and attendance at the annual student-employer dinner demonstrate the drawing power of these programs.

Special Education is another program which has matured during the last year; many of the management problems experienced in recent years appear to have been overcome. However, there is still considerable work which must be done during this upcoming year to improve the quality of special education services. It is anticipated that over the next several years the quality of special education programs will improve considerably. The new organization now in effect, together with an excellent instructional staff devoted to the task of providing services for those children needing special services, will make that improvement possible.

In the area of Gifted/Talented/Advanced Programs, the Superintendent must report that progress has not been up to expectations. With the appointment of a coordinator of Gifted/Talented/Advanced programs, it is the expectation of the Superintendent that by the end of this next school year there will be a well defined and coordinated program to provide for those youngsters who have unusual talents in academics, arts, and athletics. The Superintendent continues to believe that special emphasis should be provided for thse young people.

In the basic academic areas the school system continues to show steady progress, especially in reading and language arts. Even though mathematics has shown improvement, additional emphasis must be given in the field of mathematics from kindergarten through the 12th grade.

In the area of the arts, Anne Arundel County has always had outstanding music and art programs. The quality of these programs continues to improve from year to year. A review of the report will show that these programs have received strong student and parental support. In music, art and dramatics, the citizens of Anne Arundel County can be proud of student progress.

The system's physical education and athletic programs have continued to be outstanding. This year, as in recent years, the athletic teams in Anne Arundel County have been exemplary. Competition throughout the State has shown our students to be strong contenders for championships in all sports.

Support services to educational programs are being improved. Efforts have been made this last year to improve the nutritious quality of the food served in the school cafeterias and to provide breakfast for needy children and others who wish to purchase it.

While the quality of transportation services is good, it is unfortunate that in many cases the educational programs are controlled by our ability to provide bus service. Approximately 50,000 students must be transported each day. The financial and logistical demands for such massive service currently impose limitations which affect the ability of schools to operate more flexible educational programs. This is a subject which needs to be addressed during the upcoming decade, for the education of our young people is far too important to be restricted by a rigid system of transportation.

Recently, major changes have been made in the administration of Maintenance and Operations. As a result of these changes, the Superintendent can report that the upkeep and maintenance of buildings and grounds has been improved.

In looking ahead to the next year, the Superintendent of Schools would like to make some specific recommendations.

1. Continue efforts to reduce class size in the primary grades.

2. Continue efforts to improve the quality of reading and language instruction in the content areas.

3. Continue efforts to upgrade mathematics at all levels and that mathematics be given additional emphasis in the curriculum.

4. Continue efforts to develop programs in Advanced Studies be in all major subject areas, to serve the estimated 20% of the student population who have the capability of dealing with advanced work.

5. Continue efforts to improve drug education and alternative drug programs.

6. Add emphasis to the inservice training of all school personnel in their particular work assignments.

In summary, the Superintendent is pleased to present this report on the status of the schools to the Board of Education and the citizens in order to show the continuing progress of education in Anne Arundel County. The people of our County have a right to be proud of the education their children are receiving!

Summary Report on the Status of: DIVISION OF INSTRUCTION

THIS PROGRAM SERVES INSTRUCTION BY--

- Coordinating, administering, and supervising the instructional program in all schools.
- Establishing and implementing instructional funding priorities and budgetary requirements for school staffing, textbooks, materials of instruction, and equipment.
- Reviewing, disseminating, and implementing the goals of instruction as established by the Board of Education.
- Maintaining liaison and providing direction, leadership, and continuity for the instructional personnel associated with the county's various curricular programs.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
At the Senior High School Level				
o Improve functional reading scores with continued emphasis on individualization of instruction for students with marked deficiencies in reading.		X		o Maryland functional reading test results invalid.
o Expand identification of students with marked deficiencies in mathematics with increased emphasis on scheduling procedures to provide individualization of instruction in computational skills.		X		o Greater use of teacher recommendation to supplement testing.
o Continue emphasis in instruction of reading skills in the content areas for students with marked deficiencies in reading.		X		
o Initiate the self-evaluation process for Meade Senior High School and Chesapeake Senior High School in preparation for 1980-81 visitation by the accreditation committee to review and evaluate all aspects of the school program.		X		
o Complete the self-evaluation report for Annapolis Senior High School, Glen Burnie Senior High School, and Northeast Senior High School in preparation for visitation by the accreditation committee.	X			o Committee visitations in November and December, 1979, and March, 1980.
o Study, in cooperation with program coordinators, secondary administrators, students, and parents, and recommend a weighted ranking system for computing class rank for seniors.			X	o Committee recommends continuation and expansion of committee for 1980-81 and consideration of computer programming to implement final report. Interim report due in August, 1980.
o Develop a more effective method of working with families of prospective graduates who are in danger of failing and of notifying prospective graduates and their families when failure is definite and seniors will not graduate.		X		o Schools expanded preventive counseling and use of student warning letters and school newsletters.

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Increase coordinating and counseling activities to inform students and parents of concurrent enrollment and alternative possibilities for meeting diploma requirements.		X		o Increased use of school newsletters and guidance bulletins.
o Minimize the number of requests and duplications of extensive paperwork by school-based personnel unless required or of direct benefit to the local school.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
At the Senior High School Level				
o Improve Maryland functional reading scores with continued emphasis on individualization of instruction for students with marked deficiencies in reading.				
o Assist and advise the planning department and appropriate committee responsible for the comprehensive redistricting of secondary schools.				
o Increase administrative, guidance, and secretarial staffing to bring all schools in line with the existing guidelines for staffing.				
o Provide a minimum of .5 teaching position and additional materials of instruction funding for each school for honors and advanced placement courses with fewer than fifteen students in a class.				
o Coordinate the opening of the Broadneck Senior High facility and initiate ordering of needed equipment, furniture, and supplies.				o Scheduled to open September, 1982.
o Prepare a list of minimum instructional equipment, furniture, and audio-visual aids for senior high schools.	10/80			
o Complete construction and renovation project of the gymnasium at Glen Burnie Senior High School and transfer staff, equipment and students back to the renovated facility.	11/80			

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Initiate the self-evaluation process for Southern Senior High School and South River Senior High School in preparation for a 1981-82 visitation by the Middle States Association accreditation committee.				
o Complete the self-evaluation report for Meade Senior High School and Chesapeake Senior High School in preparation for visitation by the accreditation committee during the 1980-81 school year.	12/80			
o Complete follow-up activities resulting from the accreditation committee report for the three senior high schools (Glen Burnie, Annapolis, Northeast) evaluated during the 1979-80 school year.	5/81			
o Implement the drug education and family life and development course electives in seven or more senior high schools during the 1980-81 school year.				
o Continue efforts to minimize the number of requests and duplication of extensive paperwork by school-based personnel.				
MAJOR THRUST IN 1981-1982				
At the Senior High School Level				
The program focus will continue to emphasize the identification of students with reading and computational deficiencies, special programs for students with marked deficiencies, and expansion of course offerings for students capable of advanced work. Also, the thrust will include staffing--teacher, guidance, administration--in line with existing guidelines, self-evaluation, and follow-up activities for schools scheduled for accreditation review, boundary adjustments, and increased student selection or assignment to courses based on student ability and educational goals.				

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
At the Middle/Junior High School Level				
o Maintain emphasis on reading instruction in all areas with particular focus on students with identified reading deficiencies.	X			o Use of Reading team in several schools will be continued and expanded as resources become available.
o Establish instructional program in mathematics to give needed support to students deficient in mathematics skills in preparation for impending functional mathematics testing.		X		o Mathematics Resource Team has worked extensively in three (3) schools as well as given service to others on short-time basis.
o Encourage expansion of gifted/talented program opportunities in the humanities and in fine and practical arts.		X		
o Establish advanced mathematics program for gifted/talented students beginning in grade 7, with accelerated program for identified students in grade 8.	X			o All schools have established accelerated algebra program in grade 7. Sequential advanced mathematics program projected for grade 8.
o Complete educational program requirements for Crofton Area school project and assist architect in preparing design for submission of funding request to Inter-Agency Committee.		X		o Educational program requirements and design development stage completed. Construction documents along with equipment/furniture needs to be completed by July 15, 1980.
o Implement middle school concept and instructional program in grades 7 and 8 in all junior high schools not restricted by facility limitations.	X			o All middle/junior high schools have implemented 7th and 8th grade program. Exception is Bates Junior High which will provide adequate facility for implementation.
o Complete the School Instructional Evaluation Model Study at George Fox Middle School.			X	o Assessment of effectiveness to be further studied.
o Complete study of Standards For Successful Mathematics Programs in all schools.	X			o Schools have identified areas of need and are providing plans to meet program needs.
o Increase number of guidance counselor positions to permit schools to have student/counselor ratios as projected in staffing recommendation.			X	o Additional guidance position not funded in budget.

Summary Report on the Status of: DIVISION OF INSTRUCTION

MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
At the Middle/Junior High School Level				
o Continue to focus intructional efforts on the improvement of reading and mathematics achievement, particularly for students with identified deficiencies.				
o Monitor the renovation status of the Bates Junior High School in preparation for acquiring appropriate equipment/furniture/ materials.				
o Plan for the smooth transition of students, staff, and materials from the present Bates facility to the newly renovated facility.				
o Complete compilation of basic minimum requirements for furniture, instructional equipment, audio-visual equipment for a typical middle/junior high school.				
o Participate in advising the planning department in the study of the Arundel/Crofton attendance area in preparation for student adjustments required by the tentative opening of a new school in the Crofton area.				
o Maintain study committee to continue Phase II of the renovation of Marley Junior High School.				
o In cooperation with other instructional directors, develop a model articulation program between feeder elementary, middle/junior high, and senior high schools.				
o Plan for and implement a training center for department chairpersons to provide resource assistance for the improvement of instruction.				
o Establish a facility study committee for Southern Middle and George Fox Middle to determine renovation requirements for submission to IAC.				

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982				
At the Middle/Junior High School Level				
The major thrust will be threefold:				
1) to maintain emphasis on reading instruction in the content area and to expand mathematics offerings for advanced students,				
2) to focus on special program for students with marked deficiencies in reading and mathematics to improve functional reading and mathematics achievement, and				
3) to explore preventive alternative programs for dealing with potentially disruptive students.				
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
At the Elementary School Level				
o Maintain improvement with a special focus on the area of mathematics.		X		
o Implement Standards for Successful Mathematics Programs in line with Maryland State Department of Education requirements.		X		
o Implement modified procedures in Special Education regarding reports, records, rules, and regulations.		X		
o Expand the Title I Mathematics component.	X			
o Continue expansion of services to gifted/talented students.		X		

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue study of school boundaries.		X		
o Obtain approval of plans for construction for renovation/additions for four elementary schools: 1) Annapolis 2) Eastport 3) Edgewater 4) West Annapolis			X	o Funding denied this year for all four schools.
o Increase availability of textbooks in social studies and science.	X			
o Continue to update social studies and science textbooks to reflect county program.	X			
o Expand opportunities for foreign language instruction.		X		o Volunteer Program was limited to Area II schools. Professional personnel for total county grade 4 program requested in 1980-81 budget.
o Implement recommendations from Food Services Committee.			X	o Advisory Committee Recommendations to be presented to the Board on June 4, 1980.
o Improve coordination between regular and special education instructional programs.		X		
o Continue to assume primary responsibilities for professional development of principals and teachers.		X		
o Provide professional growth for each non-tenured teacher through instructional supervision consisting of observations, conferences, and workshops.		X		
o Implement reassignment of school reading resource teachers to provide services to addtional schools.	X			
o Develop and implement programs for four year olds in three elementary schools.		X		
o Assist with extension of Title I program in grade four and Home Visitor services.		X		

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Assist with extension of drug education programs for staff, parents, and students.		X		
o Continue to staff and supervise elementary summer school centers.		X		
o Increase involvement in school and county science fairs.		X		
o Develop a list of minimum equipment for each school.		X		
o Implement revised guidelines for student teaching/field experience programs.		X		
MAJOR OBJECTIVES FOR THE 1980-81 SCHOOL YEAR				
o Continue adherence to Standards for Successful Mathematics and Reading Programs.				
o Continue to expand the teaching of reading skills with content materials.				
o Implement a consistent county advanced mathematics program in grade six for identified gifted students.				
o Establish consistency in articulation practices between elementary and middle/junior high schools.				
o Increase emphasis on quality of volunteer services.				
o Continue to write teaching units from county social studies resource units.				
o Obtain additional administrative support in elementary schools of more than 500 pupils and in schools which have heavy Special Education enrollments.				
o Restore counseling services in elementary schools.				
o Expand reading resource services to include full time services to every school.				

Summary Report on the Status of: DIVISION OF INSTRUCTION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Reduce teacher-student ratio in grade three according to Elementary School Staffing Report.				
o Replace student furniture, cafeteria tables, and teacher desks particularly in several older schools where total replacement may be necessary.				
o Encourage more equitable material and personnel media support to all schools.				
o Encourage planning and funding for gymnasium facilities at the larger, older elementary school buildings.				
o Provide coordination of efforts with area cafeteria managers to improve services to children.				

MAJOR THRUST IN 1981-1982

The focus will be the implementation of objectives in the 10-Year Plan as amended and adopted by the Board of Education.

Office of Assistant Superintendent for Program & Staff Development

The Office of the Assistant Superintendent for Program and Staff Development has the direct responsibility for the operation of five major areas: curriculum, vocational education, pupil services, staff development, and federal programs. Since the objectives and accomplishments of each of these major program areas and their respective sub-areas are covered in detail in this report, the comments in this overall summary will serve only to highlight the focus of each area.

The Department of Curriculum is responsible primarily for developing programs and assisting with implementation and evaluation of courses for all instructional areas within the school system. At the present time, under the jurisdiction of the Curriculum Department, there are 253 approved courses at the secondary level as well as the programs for the elementary school level that constitute the curriculum offerings that are designed to meet the diversified needs of the student population. There is a continuous challenge to keep these curriculum offerings updated to reflect the latest thinking of the professionals and to meet the demands of society. During the past year major efforts have been undertaken in the area of drug education, and there also has been a major emphasis placed on gifted/talented and advanced programs. For a student to achieve excellence in the school system, the curricula will have to be constantly scrutinized to ensure that a program is available that corresponds with each student's abilities and interests. The persons reporting to the Curriculum Department will be required not only to be responsible for the development of appropriate programs, but also to be more active in the implementation and evaluation process.

The Vocational Education Department is responsible for the development, implementation, and evaluation of the vocational education programs offered at the two vocational technical education centers as well as for the vocational programs offered in the comprehensive secondary schools. During the past year emphasis has been placed upon the evaluation of existing programs. The offerings in these programs must reflect the constantly changing requirements of the labor market. Also, greater emphasis has been placed on providing appropriate vocational programs for the Special Education student population. Two major studies are currently being conducted by the Office of Pupil and Program Evaluation to address the direction that vocational education should take for the general, as well as the Special Education student population. The overriding concern will be to make a smooth transition from school to the world of work and/or post-secondary education for students enrolled in these programs.

The Pupil Services Department is responsible for providing a wide range of services to help students adjust to and be successful in school. During the past year a large proportion of Pupil Services' time has been devoted to the evaluation and placement of students in Special Education programs. Although Special Education will continue to place great demands upon the Pupil Services Department, more attention needs to be given to other segments of the student population. One area that will receive much attention next year will be on the provision of guidance services to the entire student population.

The Office of Staff Development is responsible for coordinating all staff development activities for instructional personnel, as well as non-instructional personnel, for both preservice and inservice activities. During the past year the offerings for instructional personnel have been expanded and programs for food services, transportation, maintenance, operations, and clerical staff have been initiated. As the instructional staff of the school system becomes more stable each year, it is critical that greater focus be placed on devising means to ensure that the staff continues to grow professionally.

The Office of Federal Programs is responsible for seeking sources of funding that will enhance, support, and supplement the various programs in the school system. During the past year this office coordinated the submission of continuation grant proposals in the amount of approximately 3.6 million dollars for a total of approximately 5.2 million dollars. As federal funding sources decrease in some educational programs, it will be imperative that alternative funding sources in other state and federal agencies, as well as through foundations, be aggressively explored for support of the school system's programs.

Finally, in addition to the aforementioned program areas which are an ongoing responsibility of the office of Program and Staff Development, two major planning efforts have been coordinated by this office during the past year. The first of these planning efforts is being conducted by five classroom teachers who have been charged with developing a ten-year educational plan for excellence in the 1980's. Their report will be available in late summer. Subsequently, it is anticipated that the recommendations of the planning team will be debated by the Board, the staff, and the public in general. Out of this debate it is hoped that direction will be forthcoming that will make this school system the most outstanding in the nation.

The other major planning effort, the development of a 15-year master plan for facilities, has been the primary responsibility of the administrative assistant to the assistant superintendent for program and staff development. This plan should serve as a basis for making decisions in regard to redistricting of school boundaries, renovating and adding to existing school facilities, and securing funds for new school facilities. Although it is anticipated that the implementation of this plan will rest primarily with the Office of Planning and Construction and that the decision-making procedures will follow those outlined in the Final Report of the Citizen Study Committee on Efficient School-Use Criteria, adopted by the Board in July, 1978, this office would continue to serve in an advisory capacity to those involved in the Report's implementation.

Summary Report on the Status of: DEPARTMENT OF CURRICULUM

THIS PROGRAM SERVES INSTRUCTION BY--

- Planning, organizing, staffing, training, evaluating, and reporting as related to 253 courses under the department's jurisdiction.
- Assuring uniformity of curriculum format and articulation plus compatibility among programs.
- Assisting in the planning of physical facilities.
- Projecting program needs, writing courses of study, and
- delineating preservice and inservice staff training needs.
- Establishing a minimum set of competency requirements and providing flexible methods for non-achieving students to meet these requirements.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Report to the Board of Education the outcomes of piloting Focus Area III with a view of countywide implementation.	X			
o Complete the drug education scope and sequence to include grades 8-12.			X	o Drug priorities changed as a result of Task Force report.
o Reissue an updated course description booklet for the high school program.	X			
o Accompany each program coordinator on at least one school visit for the purpose of program review and evaluation.		X		o Visits completed in all but five programs.
o Collaborate in curriculum development for:		X		
1) High school industrial arts.				- Five courses completed.
2) Language arts, grades 7 and 8.				- Development to be completed by Summer, 1980.
3) Selected high school mathematics courses.				- Development underway in Computer Math I and II, Algebra I, Analytic Geometry.
4) Selected high school social studies courses.				- Outlines disseminated in Maryland History, American Government, Consumer Economics, Law and the Individual; work underway in psychology.
5) High school physical education.				- Development underway.
6) Integrated elementary language arts.				- Not completed.
7) High school art curriculum.				- Development underway.
8) Media program scope and sequence.				- To be disseminated in June, 1980.
9) Unified science, grades 9-10.				- Completed.
o Coordinate the gifted and talented program pending the appointment of a coordinator.		X		o Interviews for coordinators completed in Spring, 1980.
o Plan ways to continue services for career education in the absence of a coordinator.	X			o A principal was placed in charge of program as of October, 1979.

Summary Report on the Status of: DEPARTMENT OF CURRICULUM

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Coordinate curriculum match matrix of Project Basic competencies.	X			o Matrix to be ready in Summer, 1980.
o Initiate new projects in drug education.		X		o A drug program report was submitted.
o Direct the activities of 27 program coordinators and teacher specialists.		X		
o Collaborate in development of project proposals.	X			
o Collaborate in 10-year planning.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Direct the activities of program coordinators and teacher specialists.				
o Complete curriculum match matrix for Project Basic competencies.				
o Review, for possible revisions, procedures presently governing selection of instructional materials.				
o Oversee curriculum development for -				
1) Music objectives, K-12. 2) Mathematics course outlines for Computer Mathematics. 3) Nutrition outline for 7-12. 4) Drug scope and sequence and selected unit outlines. 5) Social studies outlines for selected courses. 6) Health education curriculum, K-12.				
o Increase school visits with program coordinators for the purpose of review and evaluation.				

Summary Report on the Status of: DEPARTMENT OF CURRICULUM

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 The Department of Curriculum will work to implement in an orderly manner those recommendations growing out of the Ten-Year Plan as approved by the Board of Education.				

Summary Report on the Status of: ADULT BASIC EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing instruction for adults who are 16 years or older who have for some reasons dropped out of regular school programs.
- Helping the adults involved get a true picture of the real value of education thus enabling them to encourage their children to stay in school.
- Helping speakers of other languages understand and communicate better in the English language and to stress using English with their own children.
- Helping adults develop proficiency in the survival skills.
- Developing awareness of good consumer education practices.
- Helping the adult to improve his status in the world of work.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Continue to enlarge upon the accomplishments of the previous year by-	X			
- using with each teacher the Adult Basic Education teacher evaluation instrument twice yearly.			X	o Teachers were evaluated by a self critique technique and a new evaluation form assisted by Coordinator and Teacher Specialist observations.
- visiting each Adult Basic Education instruction a minimum of three times each year.	X			
- involving Adult Basic Education teachers in MOI evaluation		X		
o Expand Adult Basic Education to two classes at the Multi-Service Center at South River Senior/Central Complex.	X			
o Establish an ESOL class at the Multi-Service Center at South River/Central Complex.			X	
o Integrate drug education into existing classes.		X		
o Provide in-service on competency based instruction for teachers and volunteers through a summer workshop.		X		o More than 20 teachers from the Anne Arundel County Public Schools participated.
o Evaluate the Adult Basic Education Volunteer program by -				
- monitoring volunteers' classroom activities		X		
- using the survey of Volunteers in Instructional Programs designed by MSDE.			X	
- using a volunteer self-evaluation form.		X		
o Increase counseling services as an integral part of Adult Basic Education instruction by -				o Because of the counseling services offered, several Adult Basic Education students availed themselves of many public services to include welfare, social services, food stamps, MVA, MSDE, immigration services, Health Department, and others.
- contracting a counselor for 100 hours.		X		
- using a counselor as a floater available to teachers/pupils on call.		X		

Summary Report on the Status of: ADULT BASIC EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Reach people who need help with the basic skills.	X			
o Teach people how to use the newspaper to develop competencies.		X		
o Sponsor five classes for five hours per day/per week to help adults achieve high school certification.		X		o More than 35 adults received GED certificates.
o Expand day classes to include a total of 25 hours of instruction each week at Annapolis Housing areas and Crownsville State Hospital.			X	
o Interview and recruit School Support Employees of Anne Arundel County Public Schools for the Adult Basic Education classes.	X			o Of the 267 School Support Employees interviewed, 15% entered an existing Adult Basic Education class.
o Help prepare many speakers of other languages gain confidence in their speech, letter writing, and survival skills.	X			
o Provide instruction for the hospitalized and incarcerated.		X		
o Expand Van Bokkelen to a five day center.	X			o Van Bokkelen's feeder community shows inclination toward an Adult Basic Educaton community concept.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Establish an ESOL class at the Multi-Service Center at South River Senior/Central Complex.				
o Continue a pre-LPN (Licensed Practical Nurse) class at Crownsville State Hospital.				
o Increase the number of adults enrolled in courses from 1,200 to 1,400.				

Summary Report on the Status of: ADULT BASIC EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Use the new classroom summary form for making judgments regarding the effectiveness of instructors in the Adult Basic Education Program.				
o Increase visitation to Adult Basic Education classrooms.				
o Prepare new proposals for continuation of projects funded through MSDE.				
o Prepare a summary report of program outcomes in Adult Basic Education for sharing with directors, assistant superintendents, and superintendent.				
o Formalize the Adult Basic Education MOI evaluation procedure to bring into line with board evaluation procedures using EBE student representation, ABE Coordinator, ABE teacher specialist, MSCC representation, CAC representation, PTA representation, and ABE Advisory Board representation.				
o Tie in more closely the resources of community agencies to foster community participation in Adult Basic Education agencies such as: CAA, YWCA, YMCA, Churches, Service Clubs, and others.				
o Use area higher education resources further to continually upgrade the GED components of Adult Basic Education by involving fully Anne Arundel Community College, Naval Academy, St. John's College, University of Maryland, Cooperative Extension Service, and others.				
o Seek approval for additonal funding for reading ESOL, Parenting, and mathematics workshops for current and prospective Adult Basic Education teachers during the Spring.				
o Expand the effort to recruit and interview the target School Support Employees for the Adult Basic Education Program.				
o Publish a teacher's newsletter at least twice a year.				

Summary Report on the Status of: ADULT BASIC EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 Our major thrust in 1981-82 will include working closely with the External Diploma Program, increasing Adult Basic Education centers from 50 to 55, and developing a full day, 9:00 A.M. to 9:00 p.m. Adult Center to service the basic needs of adults in Central county five days per week as a projection of the 10 year school planning process.				

Summary Report on the Status of: ART

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing a comprehensive and sequentially planned program of art instruction for all students in Anne Arundel County.
- Providing workshops and other staff development opportunities for teachers.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Commence development of Senior High School Art Curriculum Guide.		X		o Worked with Director of Curriculum to appoint six committee members, establish writing format, and set schedules.
o Plan comprehensive fall and spring professional improvement workshops in studio and methods areas.				o Workshops were conducted in assessed areas of need: - fibers and weaving - advanced graphics - jewelry processes - methods of teaching art.
o Provided comprehensive two-day inservice program for elementary art teachers.	X			o Fall workshops were conducted in three assessed areas of need: - aesthetic education - career opportunities in art - mainstreaming in the art room.
o Continue materials of instruction evaluation with elementary and secondary teachers.	X			o A six member team representing all three levels - elementary, middle/junior, and senior - evaluated the M.O.I. materials.
o Establish a comprehensive procedure for the evaluation of art curriculum on elementary and middle/junior high levels.			X	o This will require assistance from Testing and Evaluation Department.
o Evaluate impact of new middle/junior high art curriculum.		X		
o Complete mural in board room by secondary gifted and talented students.	X			
o Conduct monthly meetings with art resource teachers to meet area needs.	X			

Summary Report on the Status of: ART

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue established exhibit schedules: Riva lobby area, county area libraries, area spring mall displays, MSTA Civic Center display, State House, and Telephone Company (Main Street).	X			
o Increase visits to schools for purpose of program evaluation and assistance.	X			
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Plan comprehensive renovation of art rooms to meet MOSHA ventilation guidelines.		X		
o Visit 15 secondary schools to obtain information on ventilation needs.	X			
o Participate in renovation design of Marley Junior High School.	X			
o Design art facility at Crofton 424.	X			
o Complete comprehensive curriculum competency match for Project Basic.	X			
o Complete comprehensive textbook inventory.	X			
o Provide reference information necessary for the development of the 10-year plan.	X			
o Revise art inventory forms to assure recording of all art equipment.	X			
o Participate in Section C - Bid List Recommendations.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Evaluate existing offerings through school visitation to at least 1/3 of all elementary and secondary schools.				

Summary Report on the Status of: ART

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide for comprehensive teaching assistance on the secondary level through resource personnel.				
o Complete Senior High School Art Guide.				
o Reformulate and disseminate K-12 scope and sequence chart.				
o Improve programs for special students requiring adaptive art programs.				
o Develop art appreciation topics for elementary grades.				
o Prepare monthly newsletter.				

MAJOR THRUST IN 1981-1982

Our major thrust for 1981-82 will be to provide training programs to help teachers meet the needs of the special student and to establish traveling audio visual presentations in Art Career Education for the secondary schools.

Summary Report on the Status of: CAREER EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing opportunities for teachers to motivate their classes by using career education objectives.
- Giving students an understanding of the need to study communication, computational, and group organizational skills.
- Developing skills needed regardless of what program the student pursues.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Place emphasis on establishment of career centers in all secondary schools.		X		
o Place emphasis on development of inservice activities and provision of materials related to competencies approved by the State Board of Education.		X		o Workshops offered summer, fall and spring.
o Place emphasis on adding more high schools to the list of those offering experienced-based career education.			X	o Two additional high schools added.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Place emphasis on infusion of career education objectives into regular classroom instruction.		X		o Ongoing since 1976.
o Place emphasis on establishing "career corners" in elementary schools.		X		o Approximately 80% of elementary schools have started career corners.
o Place emphasis on working with community groups such as the YWCA and their "ongoing" program in attempting to reduce bias and stereotyping.		X		o Present in South County only.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Place emphasis on providing funding for elementary schools "career corners" and secondary schools "career corners."				
o Place emphasis on infusion of career education objectives into classroom instruction.				
o Place emphasis on adding more senior high schools to those offering experienced-based career education.				

Summary Report on the Status of: CAREER EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Place emphasis on adding "Project Discovery" to the curriculum for 9th grade special education students that feed the high schools offering experienced-based career education.				
o Place emphasis on inservice training in the schools using the inservice training kit developed by the State Department of Education.				
o Place emphasis on circulating worthwile instruments developed in the schools to the rest of the schools in the county.				
MAJOR THRUST IN 1981-1982				
The program focus will be to assist teachers in the schools in using their evaluative data in implementing the objectives adopted by the Ten-Year Plan.				

Summary Report on the Status of: DRIVER EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing each eligible student within the school system, prior to the student's initial licensing age, with the opportunity to complete a course of driver education approved by the Maryland State Department of Education.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Continue to provide a complete driver education course for all eligible students.	X			o Approximately 4,800 students enrolled in the course.
o Provide an advanced laboratory instructor workshop for the driver education staff (Summer, 1979).	X			o Simulation workshop provided in the Fall of 1979. Behind-the-wheel workshop provided in the Spring of 1980.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Serve as liaison to the State Department of Education for matters relating to Safety Education, K-12.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Continue to provide a complete driver education course for all eligible students.				
o Obtain at least 35 dealer-loaned driver education vehicles to provide the behind-the-wheel portion of the course to all enrolled students.				o Fifty-five cars needed to operate the program under ideal conditions.
o Develop a contingency plan for a driver education simulation laboratory to be located at Broadneck Senior.				
o Provide laboratory workshops for the driver education staff.				
o Continue to serve as liaison to the State Department of Education for matters relating to Safety Education, K-12.				
o Provide elementary teachers with information designed to promote safety awareness and general safety knowledge for elementary school age pedestrians and bicycle riders.				

Summary Report on the Status of: DRIVER EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 The major thrust will be two-fold: 1) to continue providing a complete driver education course for all eligible students, and 2) to develop an educationally sound plan for the procurement of driver education vehicles as an alternative to the present dealer loan program.				

Summary Report on the Status of: DRUG EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Offering students the opportunity to acquire a basic knowledge of the effects of chemical substances on health, develop decision-making and basic coping skills, and develop an awareness of and participation in behavioral alternatives to substance abuse.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Included among the offerings is the Alternative Drug Program (ADP), a course of instruction and counseling required as a condition of reinstatement for students who have been suspended because of drug/alcohol offenses.
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Objectives were included among those for Health, Physical Education, and Athletics.				o Drug Education was separated from Health, Physical Education, and Athletics in September, 1979 due to increasing emphasis on this area of the curriculum. Essential elements of this program are included under Major Additonal Objectives.
MAJOR ADDITIONAL OBJECTIVES DURING THE 1979-80 SCHOOL YEAR:				
o Train teachers in content and instructional strategies for drug education.		X		o Three professional development workshops provided (84 total attendees).
o Train ADP teachers and counselors in intervention strategies.		X		o Inservice training provided for staff of the Alernative Drug Program (30 teachers, 14 counselors). Inservice also provided for guidance and pupil services personnel (153 total attendees).
o Familiarize administrators with available drug education curricula, current pharmacology, on substances characteristically abused by the Anne Arundel County student population, and changes in enforcement policies and procedures.		X		o Workshop provided for principals and administrative trainees (205 total attendees).
o Familiarize parents with Drug Education Program offerings through PTA and CAC Presentations.		X		o Presentations made to a total of 52 PTA/CAC meetings during a 4 month period. Also, approximately 125 persons attended a school-sponsored workshop for the Brooklyn area PTA's.
o Pilot a Health Elective in Drug Education at the senior high school level.	X			o Implemented Spring Semester, 1979-80, at Chesapeake High School.
o Provide cyclic start-up of Alternative Drug Program courses for students and their parents.		X		o First cycle implemented 1/28/80.
o Increase Drug Education course offerings in Supplemental Programs.		X		o Course in Evening High School program implemented Spring Semester, 1979-80.

Summary Report on the Status of: DRUG EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide media centers with an updated list of recommended MOL		X		o A list of suggested minimum holdings in drug education materials forwarded to each media center 2/12/80.
o Develop curriculum for the Alternative Drug Program and the Health elective in Drug Education.	X			o Approved by Board of Education 11/7/79.
o Revised curriculum for the 5th Grade Drug Education Unit.	X			o Distributed to schools 2/27/80.
o Develop a series of mini-lessons concerning the effects of drugs on the human body for inclusion in the 9th Grade Unified Science Program.	X			o Distributed to schools 1/25/80.
o Provide resource assistance to teachers.		X		o Continuing support provided teachers concerning resource materials.
o Provide direct assistance to classroom teachers in select schools.		X		o Classroom visits made in response to requests to assist teachers in content and/or methodology.
MAJOR OBJECTIVES FOR THE 1980-81 SCHOOL YEAR				
o Train teachers in content and instructional strategies for drug education.				o Increase teacher participation in professional development workshops.
o Train ADP teachers and counselors in intervention strategies.				o Provide training for new ADP staff as well as for new guidance and pupil services personnel.
o Familiarize administrators with available drug education curriculas, current pharmacology, and any changes in policies and procedures relating to drug/alchol offenses.				o Provide inservice for administrative staff as necessary.
o Familiarize parents with Drug Education Program offerings through PTA's and CAC's.				o Keep PTA and CAC officers informed of program developments and related administrative policies.
o Provide cyclic start-up of Alternative Drug Program courses for students and their parents.				o Begin 9/80.

Summary Report on the Status of: DRUG EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Implement Health Elective in Drug Education in the senior high schools.				o Begin 9/80.
o Increase Drug Education course offerings in Supplemental Programs.				o Offer Health Elective in Drug Education in Summer School and Adult Education as well as in the Evening High School Programs.
o Update MOI in schools.				o Remove dated materials from media centers and from approved list of printed materials.
o Expand Drug Education Scope and Sequence to include K-12.				o Augment present K-6 Scope and Sequence.
o Develop resource units supporting the Unified Science educational objective statements relating to drugs/alcohol for grades 6-7.				o Provide content and methodology information to 6th and 7th grade teachers.
o Provide resource assistance to instructional, administrative, guidance, and pupil services personnel.				o Continue development and review of materials to support a comprehensive prevention and intervention program.
MAJOR THRUST IN 1981-1982				
Integrate drug education within a comprehensive K-12 Health Program as indicated in 10 Year Plan.				o Ensure compatibility with developing Health Education program.

Summary Report on the Status of: EMERGENCY SCHOOL AID ACT (ESAA)

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing direct assistance to identified project schools to resolve problems directly related to desegregation or reduction of minority group isolation.
- Assisting teachers with strategies of reading instruction in project schools and providing remedial instruction.
- Implementing preventive alternative programs to suspensions.
- Organizing student advisory committees in secondary project schools as a means of developing leadership abilities and improving the self concept of students.
- Implementing a program of parent involvement.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Provide instructional aids and reading resource teacher services for improving the reading skills of identified students in grades 4 - 12 in 16 project schools.		X		o Twenty-five aides and fourteen reading resource teachers were assigned to project schools to provide remedial reading services to 3,798 identified students.
o Continue a parent involvement in cooperation with Office of Volunteer Services.		X		o Ninety-three parents/community people participated in the Volunteer Programs in project schools.
o Conduct a Dialogue Workshop to train volunteers to become facilitators in the content area of social studies in coooperation with the ESAA Consortium.	X			o Two workshops were held. Thirty-seven community people were trained as facilitators to work in social studies programs in six secondary ESAA schools.
o Implement a Towards a Better You Program in two secondary project schools.		X		o Established a Towards a Better You Program (preventive strategy to suspension at Annapolis Junior and Wiley Bates Junior High Schools).
o Conduct an all day workshop for ESAA instructional aides.	X			o Twenty-five aides participated in a workshop which provided strategies for aides to improve student learning.
o Establish student advisory committees in each secondary project school and publish membership in a local newspaper in accordance with ESAA regulations.		X		o Fifty secondary school students were members of Student Advisory Committees. Committees were formed according to ESAA regulations and names were published in October, 1979.
o Conduct a leadership training workshop for students on the Student Advisory Committees.	X			o Fifty secondary school students participated in an all day Initiative-Confidence Leadership Workshop.
o Monitor ESAA activities in project schools.		X		o Completed 32 school visits for the purpose of monitoring project activities through observation and administrative conferences.

Summary Report on the Status of: EMERGENCY SCHOOL AID ACT (ESAA)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Plan Anne Arundel County ESAA Project Presentation at the University of Pittsburgh Race Desegregation Center.	X			o University of Pittsburgh invited Anne Arundel County Public Schools to make a presentation of the County's ESAA Program. A handbook was developed and disseminated to 150 workshop participants.
o Complete a statistical analysis of the results of the Survey of Federal Education Programs.	X			o Results of the survey were presented by the Coordinator of Federal Programs at National Federation of Urban-Suburban School District Conference in Albuquerque, New Mexico.
o Present at the County-Wide Principals'/Coordinators' Meeting the changes to the ESAA Program.	X			o A pamphlet was developed and distributed to all principals and coordinators.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Implement the first year of the new ESAA Program which will focus on - - Staff Development, - Reducing Student Suspension, - Student Advisory Committees, and - Parent Involvement Program.				
o Provide staff development resource services to sixteen project schools through the deployment of two multi-disciplinary teams, one at the elementary level and one at the secondary level.				
o Establish a staff development liaison program.				
o Expand the Towards a Better You Program to include three secondary schools.				

Summary Report on the Status of: EMERGENCY SCHOOL AID ACT (ESAA)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Conduct an inservice program to orient principals, ESAA staff, and coordinators to the objectives of the new ESAA Program.				
o Conduct a one-day inservice workshop for ESAA instructional aides.				
o Continue Student Advisory Committees in six secondary project schools.				
o Provide additional leadership opportunities and training for students on Student Advisory Committees.				
o Meet monthly with District-Wide Advisory Committee.				
o Implement an early assistance program (strategy to prevent suspension) in selected elementary schools.				
o Continue parent involvement activities in cooperation with the Office of Volunteer Services.				
o Implement a Community Outreach Program in cooperation with the Office of Volunteer Services.				
o Provide a Student Team Learning Workshop.				
o Develop a guidebook for Towards a Better You Programs.				
o Monitor all project activities.				
o Develop a handbook for ESAA teachers on discipline.				
o Prepare program performance and evaluation reports.				

MAJOR THRUST IN 1981-1982

The 1981-82 program will implement the second year of the approved ESAA program plan to produce additional incremental gains for each of the program components.

Summary Report on the Status of: ENGLISH

THIS PROGRAM SERVES INSTRUCTION BY--

- Coordinating instructional content and procedures in the English language arts, K-12.
- Providing for an integrated program that encompasses reading and literature, oral language, and writing.
- Providing continuing inservice training for teachers of English language arts: program philosophy, content, materials, and procedures.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Continue program review and evaluation, including such components as -				
- Assessment of course offerings and enrollment patterns.		X		
- Assessment of instructional materials and procedures.		X		
- Individual and group conferences.		X		
- Department or faculty meetings related to specific aspects of program.		X		
o Offer workshops emphasizing specific aspects of the program, such as literature, writing, or oral language development. (One workshop will be offered each semester.)	X			o Workshops were offered as indicated, but were cancelled because of insufficient enrollment.
o Complete two curriculum projects.				
- Program guide for the middle and junior high school.	X			o Grades 6, 7, 8 completed; publication pending. o Grade 9 to be completed by September, 1980.
- Guide for Phase 2 of the Arts Education Alliance Project.	X		X	o Writing completed; publication pending.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Continue program review and evaluation, including such components as -				
- Assessment of course offerings and enrollment patterns.				
- Assessment of instructional materials and procedures.				
- Implementation of revised program sequences for middle/junior high, grades 6-9.				
- Individual and group conferences.				
- Department or faculty meetings related to specific aspects of the program.				

Summary Report on the Status of: ENGLISH

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Conduct program reviews involving direct classroom observation. - All middle schools. - All junior high schools. - All senior high schools containing ninth grade. - All senior high schools preparing for Middle States Evaluation. - Representative elementary schools in each area. - Other schools upon request.				
o Revise workshop format in order to attract larger numbers of teachers.				
o Plan and initiate work on a curriculum guide for elementary schools.				

MAJOR THRUST IN 1981-1982

The major thrust will be the development of a comprehensive guide for language arts in the elementary school.

Summary Report on the Status of: FEDERAL PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Coordinating the development, operation, and evaluation of projects and activities under the auspices of federal funding.
- Assisting program coordinators with making a determination of the appropriate federal and/or state funding sources.
- Coordinating the development and submission of projects funded through federal and/or state agencies.
- Functioning as a clearing house on federal aid to education.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
				o Documentation including all contact people, letters of communication, and a complete listing of all exhibit numbers related to specific projects has been filed with the Assistant Superintendent for Program and Staff Development
o Finalize and publish guidelines developed during the previous school year which will enable program coordinators and individual schools to assist in providing the Office of Federal Programs information attendant to a more consistent and effective development of federal project applications. The result will be a more consistent approach for the consideration of requests from individual schools for federally funded projects.	X			o Final guidelines were submitted to program Coordinators on October 12, 1979. This material updated the Reference Manual for Educational Programs 1979-1983 previously developed by the Office of Federal Programs. - New regulations approved at the Federal level, Education Division General Administrative Regulations (EDGAR) which consolidates guidelines for all formula/discretionary grant programs, no longer makes this objective viable. - It is felt that the continued emphasis on the consistent release of current Federal Programs information and regulations will better serve the further development of projects.
o Insure a continued and consistent release of current information concerning legislation to program coordinators in order to encourage the development of federal and state projects that will support, expand, and enrich instructional programs.		X		o A consistent and current release of information has been maintained. This is accomplished through the editing into memo format and/or the selective xeroxing of current Federal Program information from the following publications: - Federal Register - Congressional Record - Education Funding News - Federal Funding Alert - Washington Fastreport (NSBA) - Catalogue of Federal Domestic Assistance - Federal Funding Guide

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Assist in the monitoring of federal program instructional and budget activities in order to insure that program implementation is consistent with federal and/or state guidelines.		X		o Monitoring and involvement with instructional and budget activities have been maintained within the parameters of central office administration. Program monitoring within the school setting is accomplished by content specialists responsible for implementation. This objective has been stated in very general terms. A more specific delineation of the monitoring and budget activities of the Coordinator of Federal Programs appears under the section Major Additional Objectives During the 1979-80 School Year.
o Assist program coordinators in evaluating the positive instructional aspects of the three ESEA, Title IV-C projects completing a third year funding cycle, and cooperatively develop and submit to the Maryland State Department of Education new program designs for funding.		X		o Assistance was given program coordinators implementing third year ESEA, Title IV-C projects during the mini on-site evaluations conducted by the Maryland State Department of Education. Scheduled dates were as follows: - Kindergarten Demonstration Center: October 4, 1979 - Staff Development for Gifted and Talented Programs: October 30, 1979 - English for Speakers of Other Languages (ESOL): October 31, 1979 Fourth year extensions for the existing Title IV-C projects were developed for submission to the Maryland State Department of Education. Approval for transmittal was given by the Board of Education (Exhibit 8G), March 5, 1980. Combined total of federal funding support for the Title IV-C fourth year extensions: $181,216.00.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Evaluate the new legislative changes impacting upon ESEA, Title VII (Old ESAA Project) in order to determine the eligibility as well as the feasibility of developing and submitting a new desegregation project for funding to the U.S. Office of Education.		X		o Substantial legislative changes mandated the development of a completely new Emergency School Aid Act Project (ESAA). The new program was approved for submission by the Board of Education Exhibit 8B), December 5, 1979. - Seven (7) new projects were submitted from the State of Maryland. - The Anne Arundel County Project ranked number one (1) was the only project to receive a three (3) year funding cycle as authorized by the new legislation. - The final approved budget for the first year represents ninety-five percent (95%) of the FY 80 allocation. - Total allocation: $621,106.00 (first year)
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Assist staff members in the development, presentation, and submission of a wide variety of the following Federal/State Programs:				o Funding requests total: $5,153,126.02 (Includes budget allocations of Title IV-C /Objective 4/and ESAA /Objective 5).
1) Comprehensive Employment and Training Act (CETA).	X			1) Continuation project was approved for submssion, Superintendent's Council (Exhibit 1B) November 5, 1979. - A total of twenty-four (24) positions were allocated to the public schools by the county's Manpower Office. - Total salary costs: $192,000 (app.)
2) School and Community Arts Education Alliance Project.	X			2) Continuation project was approved through correspondence by Dr. Anderson (Superintendent) dated August 30, 1979 to Dr. James Latham (Maryland State Department of Education).

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Total allocation: $4,628.02 (Includes carryover amount of $3,128.00.)
3) Career Education Incentive Act.	X			3) Approved for submission by the Board of Education (Exhibit 10H), August 1, 1979. - Total allocation: $14,000.00
4) Experience-Based Career Education (EBCE).	X			4) A subcontract was developed between the Anne Arundel County Board of Education and the Regional Education Services Agency, Appalachian, Maryland. - Contract signed July 11, 1979 between Dr. E. J. Anderson (Superintendent) and George Allen (Administrator) for site development and analysis/Experience-Based Career Education Programs. - Total allocation: $2,740.00
5) Project Transportation: EBCE Students.	X			5) A project was developed requesting student transportation funds for participants involved in experience-based career education activities. - Letter of communication dated January 9, 1980. - Total allocation: $2,150.00.
6) Phase II: Gifted and Talented Internship Program	X			6) Documentation includes - - Letter of communication dated June 15, 1979 to Dr. E. J. Anderson (Superintendent), - Memo of July 31, 1979 from Mr. E. R. Stofko (Coordinator), - Total allocation: $8,000.00.
7) Special Education Staff Development Proposal (ESEA, Title IV-C)	X			7) Approved for submission by the Board of Education (Exhibit 8D), December 5, 1979.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Letter of approval to Dr. E. J. Anderson (Superintendent) for Dr. P. V. Williams (Maryland State Department of Education). - Total allocation: $93,644.00 (app.)
8) Elementary and Secondary Education Act (ESEA), Title IV-B Library and Learning Resources.	X			8) Approved for submission by the Board of Education (Exhibit 8B), January 2, 1980. - Project was designed to purchase basic instructional equipment and approximately ten (10) microcomputer units for each senior high school. - Total allocation: $201,197.00.
9) Maryland Adult External High School Diploma Program	X			9) Approved for submission by the Board of Education (Exhibit 8C), April 2, 1980. - Total allocation: $84,953.00.
10) Multi-Service Community Center Project	X			10) Approved for submission by the Board of Education (Exhibit 8A), April 2, 1980.
11) Memorandum of Understanding of the School Year 1979-80 between - - Anne Arundel County Public Schools. - Manpower Division/Anne Arundel County Government. - Maryland State Department of Human Resources - Employment Security Administration	X			11) This unique document was received by Mr. Steven Sachs, Attorney General, State of Maryland and was signed by the authorized representatives of each agency. - Memorandum establishes a communications linkage between the various agencies, a number of community based programs, and their relationship to instructional activities within the public schools. (i.e., CETA, MSCC, and Employment Security).
12) PLATO	X			12) The computer assisted instructional program is located at the Learning Center.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Total expenses are covered through the Manpower Division of the County Government. - Total cost projected for the 1980-81 school year: $53,000.00 (app.)
13) Nutrition Education and Training Program Elementary Level, Second Year	X			13) Approved for submission by the Board of Education (Exhibit 8A2), February 6, 1980. - Total allocation: $19,194.00.
14) Nutrition Education and Training Program Secondary Level, First Year	X			14) Approved for submission by the Board of Education (Exhibit 10F), July 11, 1979. - Project covers the cost of the staff position for both Nutrition Education Training Programs: Specialist in Nutrition Education. - Approval letter dated September 26, 1979 to Dr. E. J. Anderson (Superintendent). - Total allocation: $32,456.00.
15) Preschool Incentive Grant	X			15) Approved for submission by the Board of Education (Exhibit 10D), July 11, 1979. - Total allocation: $140,000.00.
16) Special Education Annual Plan: FY 80	X			16) Extensive revisions were made to the annual plan prior to final acceptance by the Maryland State Department of Educaton for school year 1979-80. - Documentation of correspondence includes a series of letters from July 13, 1979 to September 7, 1979. - No funding allocation is listed here since it was noted in the 1978-79 Major Accomplishments on file with the Assistant Superintendent for Program and Staff Development.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
17) Special Education Annual Plan: FY 81	X			17) Assistance was given to the Acting Director, Special Education. - Presentation to the Superintendent's Council (Exhibit 6A), April 28, 1980. - Presentation scheduled for Board of Education (Exhibit 8F), June 4, 1980 by the Acting Director, Special Education. - Total allocation: $2,930,350.00.
18) The Improvement of Mathematics Education Using Information Technology	X			18) Approved by the Board of Education for submission (Exhibit 8A3), February 6, 1980. - Budget request: $102,946.00.
19) Basic Skills Improvement Project: Elementary and Secondary Education, Title II	X			19) Approved by the Board of Education for submission (Exhibit 8A), February 27, 1980. - Budget request: $115,747.00.
20) Marine Science Education Field Project: Outdoor Education	X			20) Assistance was given to the Coordinator of Outdoor Education as follows: - Editing and minor changes to the original project. - Preparation of the preinformation memo to the Board of Education, February 25, 1980. - Cover memo for presentation to the Directors, February 29, 1980. - Executive cover memo for presentation to the Superintendent's Council (Exhibit 1A), March 10, 1980.
21) A Health Education-Risk Reduction Program for Students	X			21) Approved for submission by the Board of Education (Exhibit 8B), May 19, 1980.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Objectives focus on (1) establishment of a Teacher Liaison for Prevention Programs in each school, (2) expansion of the Scope and Sequence for Drug Education K-12, and (3) development of a Comprehensive K-12 preventative health education program. - Total request: $192,849.00.
22) Survey of Federal Education Programs	X			22) Developed and disseminated the survey to member districts of The National Federation of Urban-Suburban School Districts. - Statistical results were tabulated and presented to member districts during their Spring Conference (1980).
23) Developed a Federal Education Programs Reference Manual for the Legislative Committee: The National Federation of Urban-Suburban School Districts.	X			23) Assisted Colonel Raymond C. Smith, (Board Member/Chairman of the Legislative Committee) in the presentation of materials/information during the Federation's Spring Conference, March 27-29, 1980, Albuquerque, New Mexico.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Insure the continued and consistent release of current information concerning federal programs' legislation to program coordinators/ resource specialists in order to encourage the development of funding courses that support, expand, and enrich the instructional program.				o This objective remains constant with each new school year. One of the more critical aspects of the successful functioning of any LEA's federal programs operation is the effective dessemination of information.
o Continue to assist program coordinators/resource specialists in the monitoring and resubmission of currently funded discretionary/ formula grant projects in order to insure maintenance and ongoing implementation.				o This objective focuses on the maintenance of effort already expended by the Office of Federal Programs. It is not uncommon for projects already funded to be shifted or consolidated under different enabling legislation which could alter the "acceptable activities" authorized from the U.S. Office level.

Summary Report on the Status of: FEDERAL PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue to seek new federal funding sources for the instructional programs.				o In addition to the maintenance of effort noted in objective two (2), there is a continual need to become involved in new funding sources.
o Evaluate available options for Foundation Funding* and to determine the feasibility of developing a proposal consistent with local priorities.				o This objective is not intended for completion over a one (1) year period. Grantsmanship involved in seeking Foundation Funding is a highly complex and personalized procedure. It is anticipated, however, that within the next two (2) school years, foundation funding for this LEA could become a reality.

MAJOR THRUST IN 1981-1982

The major thrust during the 1981-82 school year will be to continue to seek aggressively new federal and foundation funding sources which support, expand, and enrich the instructional program. Additionally, funding will be explored to assist in the implementation of those objectives adopted from the 10 Year Plan for Educational Excellence.

*Foundation is defined as a nongovernmental, nonprofit organization, with funds and programs managed by its own truestees or directors, and established to maintain or aid social, educational, charitable or other activities serving the common welfare, primarily through the making of grants.

Summary Report on the Status of: FOREIGN LANGUAGE/ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

THIS PROGRAM SERVES INSTRUCTION BY--

- Developing students' skills in foreign languages (French, German, Latin, Spanish).
- Developing student awareness of and respect for different cultures.
- Developing a positive attitude toward foreign language learning and international studies.
- Helping non-English speaking students learn English and understand American culture.
- Helping students improve their English language skills through foreign language study.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Continue to expand foreign language enrollments in secondary schools.	X			o Increased enrollments from 25.2% to 27.6%.
o Expand the foreign language program in each of the elementary schools, as an option.			X	o Decision of Superintendent's Council to limit program to Area II pending funding countywide.
o Develop the role of ESOL/LEX (Language Experience) resource teachers.		X		o ESOL teachers have prepared multicultural lessons and have implemented them in eight schools.
o Continue inservice training with resource people from National Humanities Faculty for six teachers at Annapolis S.H.S. and 11 department chairpersons.	X			
o Hold "Immersion" weekends for French and Spanish.	X			
o Hold a countywide festival.	X			
o Plan to offer course in Russian at pilot center.		X		o Approved by Board of Education to begin 9/80.
o Offer functional French, German, and Spanish in grades 11 and 12.		X		o Offered in French, Spanish.
o Offer inservice courses in foreign languages and ESOL for at least 12 teachers.	X			
o Distribute two issues of Intercom for foreign language teachers and principals.	X			
o Develop a brochure for students and parents on "Why Study Foreign Languages?".	X			
o Evaluate the status of language laboratories in the secondary schools.	X			

Summary Report on the Status of: FOREIGN LANGUAGE/ESOL

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Conduct two training sessions for teachers of Functional French, Spanish, and German.	X			
o Visit all secondary schools to implement the foreign language curriculum and handbook.				
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Serve on MSDE Title IV-C Advisory Committee.	X			
o Conduct textbook inventory.	X			
o Complete curriculum match.	X			
o Develop Language Bank of resource persons.	X			
o Speak at national and state meetings.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Begin Russian pilot program at Chesapeake Senior High School.				
o Begin the foreign language program in elementary schools where volunteers are available.				
o Hold "Immersion" weekends for French and Spanish and a German "Day."				
o Hold a countywide Foreign Language Festival.				
o Expand Functional Language courses in French, Spanish, and German in grades 11 and 12.				
o Offer inservice courses in foreign languages and ESOL for at least 12 teachers.				

Summary Report on the Status of: FOREIGN LANGUAGE/ESOL

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Distribute two issues of ESOL Newsletter. o Develop a brochure for students and parents on "How to Study Foreign Languages." o Visit all secondary schools at least once to implement the Careers Resource Guide. o Survey interest in studying other foreign languages such as Italian, Arabic, and Chinese. o Encourage the schools to hold a Foreign Language Career Day. o Develop a resource guide for teachers entitled "Foreign Languages in and around Anne Arundel County." o Survey practices and procedures for gifted students in foreign languages. o Coordinate a resource guide for volunteers in the elementary school foreign language program.				

MAJOR THRUST IN 1981-1982

The program focus will be to assist schools in utilizing their evaluation data in implementing the objectives adopted in the 10-year plan.

Summary Report on the Status of: GIFTED AND TALENTED AND ADVANCED PROGRAMS (G/T/AP)

THIS PROGRAM SERVES INSTRUCTION BY--

- Planning program, instructional experiences, and curriculum for gifted and talented and advanced program students.
- Conducting staff training for teachers to help accommodate the needs of gifted and talented and advanced program students.
- Seeking fiscal and service support for a comprehensive gifted and talented and advanced program.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Provide assistance to schools in need of program and/or teacher training.				
- Expand the Foreign Language Cultural Arts Program.		X		o Translated several Cultural Arts programs into foreign languages for use in junior/middle/high schools. Participated in Foreign Language weekends at Arlington Echo.
- Continue the Introductory and Advanced teacher training workshops.		X		o Sixty-three teachers took the Introductory Workshop; 15 teachers took the Advanced Workshop.
- Initiate school-based teacher training demonstration centers.		X		o Nine demonstration centers were run during the 1979-80 school year.
- Continue working with schools that have established programs.		X		o Fifty-six schools had established programs - 1978-79.
- Expand the number of schools using G/T/AP programs.		X		o Eighty schools in the county participated in G/T/AP programs - 1979-80. This was an increase of 31 schools.
- Expand the number and type of courses in the United States Naval Academy and Maryland Academy of Sciences Programs.		X		o United States Naval Academy expanded to 22 classes and 371 students. This is an increase of five classes and 61 students. Maryland Academy of Sciences expanded to the 12th grade and 180 students. This is an increase of 80 students.
- Expand the Junior Great Books Program.		X		o Junior Great Books courses offered in 40 elementary/junior/middle schools. This was an increase of 14 schools.
- Continue the development of new program offerings based on the expressed needs of the county or school.				
- Complete Level A of Futuristics for the 6th and 7th graces.	X			o Level B due to be printed during the summer, 1980.

Summary Report on the Status of: GIFTED AND TALENTED AND ADVANCED PROGRAMS (G/T/AP)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
- Establish the Pursuit of Excellence Lecture Series Program for the high schools.		X		o Five lectures presented to G/T/AP students from all high schools. Approximately 1,500 students attended.
- Establish the Baltimore Sun Papers Editor's Seminar Program for the high schools.		X		o Five seminars were established with Baltimore Sun Papers editors on current issues. Seventy-four students attended.
- Initiate Mnemonics training in several schools.		X		o Mnemonics taught in three junior/middle schools.
- Initiate the expansion of the Logic Program to the second level.		X		o Due to be printed by the fall of 1980.
- Conduct production workshops in the areas of Leadership, Creative and Productive Thinking, and Futuristics.	X			
- Initiate the senior high Great Books Program.		X		o Plans have been made to implement Great Books as an independent study course (½ credit per semester) in the summer of 1980.
- Initiate summer G/T/AP classes in the areas of art, literature, foreign language, music, and social studies.		X		o Classes will be held during the summer of 1980.
- Expand county involvement in the Maryland Academy of Sciences Program, Junior Science and Humanities Symposium, by including G/T/AP students.	X			o Expanded to 11 students and 11 schools in 1979-80 from one school and six students in 1978-79.
- Complete research on the student screening instrument of the county's new identification process.	X			
- Initiate the development of computer programs for use at the elementary and junior/middle levels.		X		o Worked with 300 students; six staff members trained.
o Expand the staff development function of the resource team by implementing additional training activities for administrators and teachers.				

Summary Report on the Status of: GIFTED AND TALENTED AND ADVANCED PROGRAMS (G/T/AP)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
- Conduct a Mnemonics Workshop.	X			o County-wide teacher training workshop held October, 1979, for one teacher and one administrator from each school.
- Expand the computer science teacher training program.		X		o Fifteen staff members trained.
- Initiate the senior high school Great Books teacher training workshops.		X		o Fourteen high school teachers trained in two workshops.
- Increase the number of Junior Great Books and Logic teacher training workshops offered.		X		o Seventy-four workshops held; 290 teachers attended, 45 in Logic and 245 in Great Books.
- Initiate the development of teacher training workshops in the use of calculators in the mathematics program.		X		o Thirty-five staff members trained.
- Conduct a program in the area of teaching-learning styles.		X		o Three in-school and one county-wide workshop held; two in-school workshops with 25 participants attending. One county-wide workshop to be held June 11, 1980.
o Assist program coordinators in adapting existing county curricula to meet the needs of an expanded population of students identified for gifted/talented/advanced programs.				
- Work with mathematics coordinator on an accelerated mathematics program.		X		
- Assist in the establishment of the Maryland Hall for Creative Arts.	X			
- Work with the social studies, language arts, and foreign language coordinators in order to expand opportunities for gifted students.		X		
- Work with coordinators to establish characteristics of G/T/AP students within a specific subject area.				

Summary Report on the Status of: GIFTED AND TALENTED AND ADVANCED PROGRAMS (G/T/AP)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Initiate the development of a county-wide G/T/AP student identification procedure.		X		
o Initiate the development of models for middle/junior and high school G/T/AP instruction in the four (4) major subject areas (mathematics, science, English, and social studies).		X		
o Implement a mathematics conference for middle/junior students.	X			o Two-hundred twenty students from public and non-public schools attended.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Assist in planning for teacher training and implementation of accelerated mathematics program.				
o Continue teacher and administrator training in G/T/AP programming.				
o Design a form for recording G/T/AP student participation in programs.				
o Further develop a county-wide identification procedure for G/T/AP students.				
o Continue production of G/T/AP curriculum materials.				
o Assist in expanding the use of calculators and computers throughout the county.				
o Implement Level A of the Futuristics Program.				

Summary Report on the Status of: GIFTED AND TALENTED AND ADVANCED PROGRAMS (G/T/AP)

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Further expand cultural arts opportunities for talented students.				
o Expand the Maryland Academy of Sciences Program into more grade levels.				
o Expand the United States Naval Academy program for mathematics, computer science, and science to include more topics.				
o Implement follow-up activities to be used in the schools for United States Naval Academy program.				
o Continue the development and assessment of the middle school G/T/AP model.				
o Continue to work with coordinators to differentiate their programs to meet the needs of the G/T/AP student.				
o Continue to plan G/T/AP programs and implement the current G/T/AP programs.				
MAJOR THRUST IN 1981-1982				
The overall goal for 1981-82 will be to develop and provide a balanced program for gifted students that has a wide range of accelerated, enriched, and differentiated offerings.				

Summary Report on the Status of: HEALTH, PHYSICAL EDUCATION, ATHLETICS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing experiences to help each student enjoy physical activity, feel good about themselves, and accept others.
- Providing opportunities for vigorous activities through which there may be increased cardio-vascular efficiency as well as alleviation of frustrations and tensions.
- Providing experiences which recognize a diverse range of human talents and interests and, encouraging the discovery of specialized abilities as well as the acceptance of limitations.
- Providing special attention to differences in physical development and maturation levels of students.
- Providing coeducational physical experiences.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Develop a middle school physical education guide.			X	o Handbook completed and distributed; Guide to be completed summer, 1980.
o Establish an ad hoc committee to review the 9th grade Health Curriculum and address Board reactions to this curriculum.		X		o First meeting April 2, 1980.
o Develop county-wide secondary school course outlines for all 9 courses described in The Course Description Booklet.			X	o To word processing April 11, 1980 - Target date for distribution in September, 1980.
o Continue to offer workshops to train teachers of Focus Areas II and III (FAII, FAIII) and 5th grade drug program.	X			o 1 in FAII - 23 trained. o 2 in FA III - 32 trained. o 2 in Drug Education - 84 trained. - Workshop included teachers of drug education in grades other than 5th.
o Continue to make public presentations re: FA III.	X			
o Continue to conduct MOI committee meetings.	X			
o Continue to offer workshops for certification of coaches.		X		o 7 workshops - 161 participated.
o Continue to make school visits for program evaluation.	X			o 162 schools visits were made for this purpose.
o Offer workshops for the physical education practitioner.		X		o 1 workshop - 22 participated.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Initiate first phase of county-wide physical education supply bid.	X			
o Establish a system for area meetings with elementary physical educators.	X			o One meeting each area.
o Increase participation in Track and Tennis.	X			o County-wide Junior Varsity meets in each sport.

Summary Report on the Status of: HEALTH, PHYSICAL EDUCATION, ATHLETICS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	

MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR

- o Continue ongoing objectives from 1979-80.
  - Complete guides.
  - Train teachers.
  - Make school visits.
  - Conduct MOI reviews.
- o Prepare a public relations brochure explaining programs.
- o Seek resolutions to questions regarding a comprehensive Health curriculum.
- o Develop the 5th grade Drownproofing program and implement the inclass segment.
- o Implement Girls Interscholastic Lacrosse at the Senior High level and Coed Interscholastic Tennis at the Junior High level.
- o Implement phase 2 of the Physical Education Bid List.

MAJOR THRUST IN 1981-1982

The main thrust will include the implementation of the Elementary Health Curriculum, the continuation of the Development of Secondary Health Curriculum, and a revision of the elementary Physical Education Guide.

Summary Report on the Status of: INDUSTRIAL ARTS

THIS PROGRAM SERVES INSTRUCTION BY--

- Planning, developing, and evaluating curriculum and instructional materials.
- Evaluating programs and recommending appropriate activities for improvement.
- Assisting in budgeting and management of funds for program operation.
- Assisting in recruitment and hiring of personnel and planning and implementing inservice activities for teachers.
- Expanding opportunities for programs both through new and renovated facilities.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Emphasize a school safety program in inservice activities and school visits.		X		o Began semi-annual self inspection of shops. Developed machine safety signs for September 80 use.
o Complete Scope and Sequence for all courses 9-12.		X		o Printed and distributed to principals, guidance, and teachers.
o Conduct five meetings for the review and evaluation of instructional materials.	X			o Only four sessions were necessary.
o Prepare course outlines for five high school courses.	X			o Completed guides for Photography, Woodworking Levels I, II, III and Energy and Transportation (Power Mechanics).
o Prepare an evaluation instrument for the middle school curriculum.	X			o Administered during June 11, 1980, countywide teacher inservice.
o Incorporate a unit on metric education in all programs.			X	o Curriculum Advisory Committee recommended this as a topic to be addressed in all new course guides as developed.
o Continue inservice training and direct assistance to teachers for program implementation through scheduled activities.	X			
- The Industrial Arts Teacher and Career Education (Summer 1979).		X		- Offered but not taught - 4 registrants.
- Upgrading Teacher Practices with Industrial Plastics (Summer 1979).	X			- Offered but not taught - ? registrants.
- Laboratory Organization and Management (Fall 1979).	X			- Offered but not taught - 3 registrants.
- Program Considerations for Special Needs Students (Spring 1980)	X			- Taught for 24 participants.

Summary Report on the Status of: INDUSTRIAL ARTS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Assess program effectiveness in terms of student learnings, concept and development, and application of process skills by all middle, junior, and senior high schools.		X		o Evaluated program through observation and conference with fourteen teachers new to the county. o Visited schools thirty-seven times for program evaluation.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Implement "The World of Construction," a pre-vocational course for ninth graders at Annapolis Junior High School.		X		o Forty-three students completed this program.
o Begin implementation of the new 6-8 Middle School Curriculum developed during the 1978-1979 school year.		X		o An inservice session was held with each middle and junior high school staff early in the fall of 1979.
o Complete Project Basic Curriculum Match.	X			
o Assist in the development of the Ten-Year Plan.	X			o Worked directly with Planning Team and participated in one reaction session with teachers.
o Assist architects and school directors by drawing equipment floor plans and complete equipment lists for Broadneck Senior, Bates Junior, Crofton 424 Middle.				
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop curriculum guides for courses in Drafting I and II, Architectural Drawing, Auto Mechanics I and II, Metals II.				
o Develop informational brochure for prospective teachers.				
o Continue implementation of Middle School program.				
o Implement course guides developed during the 1979-80 school year.				
o Update and expand teacher expertise through workshops.				

Summary Report on the Status of: INDUSTRIAL ARTS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
- Educational Aid and Display Design and Fabrication - Adapting Laboratory Facilities for the Handicapped Learner o Visit schools to evaluate program.				

MAJOR THRUST IN 1981-1982

The major thrust is designed to implement new program guides as developed, improve instruction through observations and conferences, and expand inservice activities.

Summary Report on the Status of: KINDERGARTEN AND EARLY CHILDHOOD PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Assisting in the development of the Early Identification Program.
- Coordinating the development and review of kindergarten and early childhood curriculum guides, materials and handbooks.
- Coordinating activities with other program coordinators whose programs are relevant to early childhood programs.
- Interpreting the early childhood program and curriculum to school system personnel, parents, and other interested parties.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Continue to assist in providing inservice training. Conduct workshops as needed to assist schools in developing their educational programs.	X			o Assisted with the planning and implementation of small group workshops for teachers to assist with content programs. (15 schools) - Provided inservice for all new teachers K-2 on the Early Identification Program. - Visited and conferenced with new kindergarten teachers. - Developed a new credit workshop. Twelve teachers completed the course this spring. - Offered professional improvement workshops in the spring and summer. (30 staff members)
o Increase the effectiveness of current parent education programs by conducting seminars, and workshops and developing materials for parents.		X		o Assisted with planning and implementation of workshops and seminars for parents. (14 public schools - 5 private) - Compiled parenting materials for all schools. - Worked with Title I staff in conducting Systematic Training for Effective Parenting Programs. (3 schools)
o Continue to assist in the planning, implementation and follow-up of the Kindergarten Staff Development Center, ESEA, Title IV-C.		X		o The ESEA, Title IV-C Kindergarten Staff Development Center completed the first cycle of inservice to all kindergarten teachers. The Center expanded the services to include reading teachers, speech therapists, primary teachers, and primary special education teachers. - Assisted in the planning, implementation of Richard Henry Lee Staff Development Projects. - Direct follow-up services were provided to at least 25 schools that received training between 1977-78. - Some written materials developed at the Center were shared with all schools.

Summary Report on the Status of: KINDERGARTEN AND EARLY CHILDHOOD PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Plan a budget for local support of the necessary staff development for ongoing kindergarten curriculum.	X			o Assisted in planning a budget for matching local funds in extending the Richard Henry Lee Project for a fourth year.
o Be responsive to the goals of the International Year of the Child - 1979; specifically, to be an advocate for children.	X			o Cooperated with Anne Arundel County Public Library and the University of Maryland Cooperative Extension Service in developing "Teach-A-Minute" Posters and Bookmarks. - Displayed early childhood art work at public libraries and malls.
o Assist in the development of pre-school programs if they are approved and funded by the State Department.		X		o Assisted in planning and implementing the Extended Elementary Education Program funded by Maryland State Department of Education. (Four schools have the EEEP.) - The program is funded on a yearly basis. Maryland State Department of Education should inform Anne Arundel County in the near future of funds available for the 1980-81 school year.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Cooperate with Coordinator of Reading and Area II Director in developing inservice material for reading programs at the kindergarten level.		X		
o Compile and disseminate a monthly Early Childhood Newsletter to keep the lines of communication open to schools and related central office personnel.		X		
o Work with appropriate members of the Ten-Year Committee in interpreting existing Early Childhood Programs.	X			

Summary Report on the Status of: KINDERGARTEN AND EARLY CHILDHOOD PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Continue to assist in providing ongoing inservice training and conduct workshops as needed to assist schools in developing their educational programs.				
o Increase the effectiveness of current parent education programs by conducting seminars, and workshops and developing materials for parents.				
o Continue to assist in the planning, implementation and follow-up of the Kindergarten Staff Development Center, ESEA Title IV-C, if funded.				
o Continue to assist in the development of pre-school programs as they are approved and funded by the State Department.				
o Assist all new kindergarten teachers by providing inservice on county curriculum and materials.				
o Work with a committee to revise the Early Childhood Assessment Instrument.				
o Work with other coordinators in developing content materials and providing inservice for the materials.				
o Continue to compile a monthly Early Childhood Newsletter.				
o Continue to offer credit for early childhood workshops.				
MAJOR THRUST IN 1981-1982				
The program focus will be to assist schools in implementing the objectives adopted in the Ten-Year Plan.				

Summary Report on the Status of: LIBRARY MEDIA SERVICES

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing the instructional staff and students with the media resource and skills for finding, evaluating, and applying information that will enable students to function as effective members of society.
- Instructing students in the specific skills of reading, observing, listening, and communicating through the use of media resources.
- Fostering interpersonal interactions and achieving heightened self-motivation, discipline, and self evaluation through the process of inquiry and discussion.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Develop and monitor a specific set of inventory procedures for library media center collections.		X		o Completed a school-wide media loss and theft report for the 1978-79 school year. o Completed a school-wide media circulation and utilization report for the 1978-79 school year. o Completed guidelines; and schools are in the process of completing their inventories with loss, theft, and circulation data.
o Continue the further integration of library media scope and sequence of skills instruction with other instructional subject areas.		X		o Completed and piloted the first of four documents of the Scope and Sequence of Library Media Skills in all schools. The other documents will include the following: 1) objectives shared with all other subject areas, 2) a comprehensive activities manual for providing media skills instruction, and 3) an extensive bibliography for media skills instruction.
o Develop and offer specific library media inservice workshops for media personnel with an emphasis on evaluation and selection procedures.	X			o Offered the following library media inservice courses to the media program one or more times during the current school year: - Basic Video Productions - Audio-Visual Equipment Operation, Utilization, Repair, and Maintenance - Utilization of Film in the Classroom - Media Making for Creativity - The Uses of ERIC and Educational Index - Career Education and the School Library Media Center

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				o Conducted specific inservice activities for library media personnel: - The responsibility of media personnel in promoting effective untilization of 16mm film in the classroom - Beginning-of-the-year meeting for all media personnel on all aspects of library media services - Elementary/Middle/Junior on the evaluation of media programs utilizing MSDE personnel - Committee composed of school-based personnel in planning sessions for June 1980 inservice o Planned and scheduled inservice workshops for June 11 and 12: - Effective Film Utilizing in Instruction - Review and Evaluation of Library Media Books - Media Personnel - Story-telling Methods - Review and Evaluation of audio-visual materials - Media Production Techniques - New Instructional Television Programs for 1980-81 - Scope and Sequence of Library Media Skills (reaction session) - Utilization of Microcomputers for Instructional, Management, and Data/Recording Keeping Purposes - Library Media Center Manual (revision session)
o Insure increased involvement of central office staff through school visits to meet specific program need.	X			o Completed a total of 1,427 school visits with 896 at the elementary level, 510 at the secondary level, and 21 in special schools. Visits made for one or more of the following reasons: - Program planning and implementation with library media staffs, administrators, particular subject area departments, and total faculties.

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Observations and evaluations. - Materials and facilities consultations. - Equipment repairs. - Video instruction and trouble shooting. - Film Festival planning and implementation. - Career Education. - A.V. equipment needs and workshops. - A.V. supplies requests. - Media production presentations, workshops, and classes for teachers, students, and parent volunteers. - Consultation on media production project requests. - Delivery of media production projects.
o Broaden the opportunities for evaluation, selection, and acquisition of library media materials to meet specific school needs.	X			o Purged the library media data base of approximately 1,500 inappropriate and outdated titles (both print and nonprint materials). - Added approximately 9,800 new print and nonprint titles to the library media data base. - Served nearly 2,000 Anne Arundel County clients in the Maryland Review and Evaluation Center and received and examined nearly 3,000 pieces of material. - Circulated 45,000 16mm films to all county schools and previewed and evaluated more than 600 new film titles with approximately 300 new, updated, and/or duplicate titles added to the film collection. - Produced more than 850 learning and instructional projects through the Media Production Center for schools throughout the county. - Processed and sent to schools aproximately 32,000 book and non-book items through the Media Processing Center.

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
				- Served more than 3,500 Anne Arundel County School employees, cataloged more than 2,000 book and non-book titles, and added 500 new book titles to the professional collection through the efforts of the Professional Library/Cataloging Department. - Formed and convened an ad hoc secondary library media book evaluation committee in order to broaden selection at the secondary level with the addition of approximately 150 specialized book titles.
o Complete the revision of the library media handbook.		X		o Numerous sections of the library media center handbook directly related to school-based operations have been revised through the participation of all central office-based library media personnel. Additional revision will be made during the June 12 inservice session on this topic.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Conduct numerous job interviews for library media personnel, both for the central office and school-based settings.	X			o 11 professionals interested in school library media specialist positions referred either through personnel or through direct contact. o 14 applicants for position of media repair technician, both when beginning the program and when trying to fill vacant position. o 5 applicants for central office position - Cataloger/Professional Librarian/Resource Specialist.

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Participate in joint Anne Arundel County/Maryland State Department of Education activities.	X			o Staff served on following committees: - Committee to expand the Maryland School Film Festival to include the broad category of still photography. - Media Supervisors' Committee to examine the impact of Project Basic on school library media programs with extensive support through the Maryland Review and Evaluation Center. - Five Year Plan Committee for Maryland libraries. - Mae I. Graham Award Committee which was involved in establishing criteria for the award and observations of schools in Calvert, Howard, and Worcester Counties. - Joint program planning for budget and staffing considerations for the Maryland Review and Evaluation Center with the additional considerations of ways to expand the services provided to all counties throughout Maryland.
o Establish and refine system for obtaining books using commercial processing, including the evaluation and direction of the Processing Center.	X			
o Attempt to install, monitor, and report on a library media security system for Arundel Senior High School based on the FY 80 approved budget.			X	o County declined to fund proposal.
o Evaluate and reassess the Media Accounting Department.	X			o Reassignment of personnel with modifications of responsibilities in the interest of increased efficiency.
o Develop Title IVB Project for 1980-81 a comprehensive program for the use of microcomputers in the schools involving the display, extensive committee efforts, bidding activities, and program implementation.	X			o Pertained to a comprehensive program for the use of microcomputers in the schools involving the display, extensive committee efforts, bidding activities, and program implementation.

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Prepare the library media services budget for FY 80-81 with all necessary justifications.	X			
o Coordinate library media services move to the Green Street facility.	X			
o Administer the building, facilities, and operations at the Green Street location.		X		
o Coordinate effort to insure maximum effectiveness of the new Drug Education Program through the acquisition of needed materials.		X		o Materials currently on order and will be available for use in schools in the Fall of 1980.
o Develop, establish, and supervise the new A.V. Equipment Repair Team.	X			
o Assist in the preparation and refinedment of the Ten Year Plan.		X		
o Assist in the preparation of job descriptions for the Catalogers/-Professional Librarians.				
o Complete all necessary drawings and specifications of the library media centers for the Bates Renovation and the new Crofton Middle School.	X			
o Coordinate efforts for student teachers in school media centers with the University of Maryland, specific schools, and the Office of Staff Development.	X			
o Coordinate the efforts of the Media Production Center for the Educational Fair presented at the Board of Education on 11/15/79.	X			
o Establish and meet with Library Media Services Review and Evaluation Committee in order to consider relevant materials used in media skills instruction.	X			o Six Sessions.

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Maintain data base of print and non-print library media materials.				
o Broaden inservice workshop and course selection and program based on expressed needs and expanding program development through 3 new offerings.				
o Expand current professional library services for research opportunities regarding types of materials and on-line access to them.				
o Continue developing the Maryland Review and Evaluation Center.				
o Encourage continued cooperative activities with the public library system.				
o Maintain periodic communication for the benefit of all personnel involved in the total library media services program through the publication of 4 newsletters.				
o Continue revising and updating the library media handbook.				
o Apply set of qualitative and quantitative evaluative criteria in assessing the adequacy of existing school library media center collections in 2 senior high, 2 middle/junior, and 4 elementary schools.				
o Continue developing programs which will provide more efficient data entry and retrieval processes through a cooperative venture with data processing.				
o Continue implementation of the K-12 Library Media Services instructional program utilizing the scope and sequence of library media skills with specific orientation to the activities, goals, and objectives of each of the subject areas.				
o Continue providing maintenance and repair of audio-visual equipment on a county-wide basis responding to the needs of all schools in a timely and cost effective manner.				

Summary Report on the Status of: LIBRARY MEDIA SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Maintain and increase the guidance and assistance provided to schools through the visits of both professional and classified personnel.				
o Acquire more extensive services through the addition of an assistant coordinator's position in Library Media Services.				
o Evaluate the roles of persons and the organizational structure at school and central office levels.				

MAJOR THRUST IN 1981-1982

Our major thrust will be threefold:

1) to provide complete professional coverage in all school library media centers, additional library media aides in elementary schools where the student population exceeds 700, 10 additional duty days for school-based library media specialists (5 at the end of the school year and 5 at the beginning of the school year). Thus will be made available the materials, equipment, personnel, and organization needed by the Library Media Centers to provide complete services to students and staffs,

2) to redirect the efforts of the Media Processing Center with an increased emphasis on commerical processing and to combine the functions of the Library Media Book Evaluation Center and the Maryland Review and Evaulation Center,

3) to convert the Film Library from the present system to a much more efficient computerized system.

Summary Report on the Status of: MATHEMATICS

THIS PROGRAM SERVES INSTRUCTION BY--

Planning and implementing a county-wide continuous progress, K-12 mathematics program which requires students to -
- recognize and recall mathematical facts, definitions, and symbols,
- perform mathematical manipulations,
- understand mathematical concepts and processes,
- solve specific mathematical problems,
- use mathematical reasoning and processes to meet personal and societal needs, and
- appreciate and use mathematics.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Prepare content outlines for analytic geometry and computer mathematics.	X			o Planned for county-wide 7th grade algebra.
o Continue to assist the teachers for gifted and talented students in applying the county model to include a larger number of students.	X			
o Train 30 additional teachers to teach computer mathematics through a summer workshop.	X			o By the end of June 45 teachers will have been trained in computer mathematics.
o Provide teacher inservice to 80 teachers through summer and semester workshops.	X			
o Obtain from each school plans of action related to implementing Standards For Successful Mathematics Programs.	X			o Plans of action received from 36 schools.
o Observe classroom instruction and evaluate program by visiting each secondary school and 25 elementary schools not visited in 1978-79.	X			o Ninety-eight schools visited; 50 elementary and 48 secondary.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Serve on the Middle States Evaluation Committee for Glen Burnie Senior High School.	X			
o Serve as president of the Maryland Association for Supervision and Curriculum Development.	X			
o Conduct a full day primary and a full day intermediate problem solving workshop for administrators and teachers representing all elementary schools in area III.	X			o Total number of participants 77.
o Conduct a problem solving workshop for the staff of Glendale Elementary School.	X			

Summary Report on the Status of: MATHEMATICS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Work with Title 1 Resource Teachers in completing the Project Basic Curriculum Match.	X			
o Update the textbook computerized inventory.	X			
o Assist in developing the Ten-Year Plan for mathematics.	X			
o Serve on the following major committees:	X			
- Wicomico County On-Site Evaluation - Committee to develop specifications for micro computers. - Committee to read Basic Skills Projects for the Office of Education. - Committee to plan a training center for department chairpersons. - Steering committee for the Marley Project.				
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop in full content outlines for algebra I, part I and algebra I, part II.				
o Develop in full content outlines for computer mathematics I, and computer mathematics II, and analytic geometry.				
o Provide training in the teaching of computer mathematics for 50 teachers.				
o Expand computer mathematics offerings at all senior high schools.				
o Provide training in the use of calculators in the classroom for 25 teachers.				
o Revise and implement, county-wide, the new individual student record piloted in area II.				
o Coordinate the activities of a mathematics improvement support team for elementary schools to be established by county budget.				

Summary Report on the Status of: MATHEMATICS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Coordinate the activities of a basic skills middle school improvement support team as requested through federal funds.				
o Assist with the implementation of a Title I Project, in 18 elementary schools and 3 secondary schools.				
o Assist schools in the implementation of action plans related to Standards For Successful Mathematics Programs.				
o Meet monthly with elementary directors for the purpose of monitoring progress toward the implementation of Standards For Successful Mathematics Programs.				
o Work with secondary department chairpersons in monitoring progress toward the implementation of Standards For Successful Mathematics Programs.				
o Assist with increased articulation among schools as seventh grade algebra expands.				
o Observe classroom instruction and evaluate program by visiting each secondary school and 25 elementary schools not visited in 1979-80.				
o Serve on the steering committee for the training center for department chairpersons.				
o Prepare and disseminate three mathematics newsletters.				
MAJOR THRUST IN 1981-1982				
The major thrust will be to:				
1) prepare content outline for elementary functions, 2) assist schools in meeting standards established as priorities, 3) increase the number of students enrolled in computer mathematics and advanced mathematics, and to 4) provide teacher training activities and revised unified mathematics guides as needed.				

Summary Report on the Status of: MUSIC

THIS PROGRAM SERVES INSTRUCTION BY--

- Coordinating and implementing a comprehensive K-12 music program which provides a variety of musical experiences for students in all schools.
- Providing staff development activities for teachers.
- Providing curriculum guides and resources for teachers.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Conduct music festivals: Middle/Junior Choral Festival, Senior High Choral Festival, Senior High Choral Workshop, Piano, Band and Orchestra, String Solo and Ensemble, Wind and Percussion Solo and Ensemble, Middle/Junior String Workshop, All-County Senior High Band.	X			
o Continue the utilization of community resources in the music program.	X			o Baltimore Symphony Orchestra, Baltimore Opera Company, Annapolis Opera Company, Annapolis Brass Quintet, Young Audiences Concerts, Maryland Hall for the Creative Arts.
o Continue the development of curriculum.		X		o Appointment of advisory committee, development of K-12 overview, implementation of History of Rock, Current Popular Music.
o Evaluate the music program in all secondary schools and twenty-five percent of the elementary schools.		X		o Sixteen secondary schools evaluated; all but three visited for teacher observation. Sixteen elementary schools visited for teacher observation. Note: entry of coordinator into position was in October, 1979.
o Develop a plan for professional improvement of music teachers through workshop activities.	X			o Two credit workshop, Guitar Techniques for the Classroom II, offered June, 1980. Nationally known clinicians secured for June 11 & 12 with intention of continuing work begun on these days in credit workshops.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Plan gifted and talented programs in music.		X		o Summer credit workshops for students in Music Theatre and Vocal Ensemble planned. Identification procedures for talented students evaluated.

Summary Report on the Status of: MUSIC

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Plan for new facilities and equipment.		X		o Facilities, plans, and equipment lists developed for Bates renovation and Crofton Middle construction.
o Plan for the participation of students in state-wide and national music activities.		X		o Students involved in All-State Bands, orchestras, choruses, solo and ensemble festivals; All-Eastern orchestra, All-Eastern Chorus.
o Recruit and establish liaison with area colleges.	X			
o Develop basic equipment inventory lists for elementary, middle, and junior high schools.		X		
o Establish Curriculum Match.	X			
o Initiate Textbook Inventory.	X			
o Chair Ad Hoc Personnel Committee.	X			
o Have regular Material of Instruction Committee meetings.	X			
o Assist in developing the Ten-Year Plan for music.	X			
o Serve as president of North Central Region of the Maryland Music Educators National Conference.	X			
o Serve as planner for All-Eastern Regional Convention of Music Educators National Conference.	X			
o Adjudicate music festivals in the state.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop a hierarchy of musical skills and content for grades K-12.				
o Develop a master plan for music curriculum development.				
o Begin to develop new elementary music classroom curriculum, grades K to 5/6.				

Summary Report on the Status of: MUSIC

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Secure increased funding for new and replacement equipment.				
o Be involved with personnel in process of interviewing candidates.				
o Strengthen string instrument instruction, particularly at the secondary level.				
o Develop system-wide consistency in middle/junior high music philosophy and scheduling practice.				
o Organize and expedite student involvement in county, state, and national festivals, workshops, and ensembles.				
o Develop a comprehensive model of inservice activity leading to the Advanced Professional Certificate; secure approval for three new credit workshops.				
o Visit all elementary teachers, all non-tenured teachers, and evaluate selected secondary schools.				
o Continue the utilization of community resources in the music program.				
o Conduct meetings for the evaluation of instructional materials.				
o Cooperate with the Baltimore Symphony Association of Anne Arundel County in the implementation of a music scholarship program.				
o Increase public relations activities for music programs.				

MAJOR THRUST IN 1981-1982

The major thrust will be to begin to implement music recommendations in the Ten-Year Plan.

Summary Report on the Status of: NUTRITION EDUCATON AND TRAINING PROGRAM

THIS PROGRAM SERVES INSTRUCTION BY--

- Developing a scope and sequence for nutrition education.
- Training teachers and food service personnel to implement the nutrition education program.
- Assisting teachers and food service personnel in the implementation of the nutrition education program.
- Evaluating the Nutrition Education and Training Program.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Develop and implement a nutrition education training program for fifty-five staff members including teachers and food service personnel.	X			o Twenty-five teachers and twenty cafeteria managers attended a five-day nutrition education workshop in August 1979.
o Implement learning activities for nutrition education K through 6 in keeping with the suggested scope and sequence.		X		o Teachers who attended the training workshop are piloting that suggested activities in the science and social studies curricula.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Draft a guide to nutrition education K-6.		X		o Edited copy will be ready for print and dissemination by September 1980.
o Monitor the implementation of nutrition education activities in ten schools piloting the program.		X		
o Collaborate in the development of an evaluation design for the first year of the program.	X			
o Conduct a meeting for teacher participants in the evaluation of the nutrition project.	X			
o Develop a slide presentation of the Nutrition Education and Training Program in Anne Arundel County Public Schools.		X		
o Make presentations to the Maryland facilitators of the NET program, the Maryland School Food Service Association, the Maryland State Parent Advisory Council, three parent groups, three meetings of elementary principals, and one elementary class.	X			
o Coordinate publicity for the Nutrition Education and Training Program with two newspapers and one radio station.		X		

Summary Report on the Status of: NUTRITION EDUCATON AND TRAINING PROGRAM

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Chair the Food Services Advisory Committee for the Board of Educaton.		X		
o Collaborate with the Food Services Division in the development of a display for the Educational Fair.	X			
o Collaborate with the Food Services Division in the establishment of a youth advisory committee.		X		
o Coordinate the nutrition needs assessment in four schools for the Maryland State Department of Education.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Publish the guide to nutrition education K-6.			X	
o Complete the scope and sequence for nutrition education from grade 7 through grade 12.			X	
o Secure third year funding for the expansion of the elementary project.		X		
o Conduct a training workshop for thirty-two teachers and twenty eight food service personnel.			X	
o Continue monitoring the services to teachers and food service personnel in the eighty-seven schools involved in the program.		X		
o Continue coordination with the research division in the evaluation of the NET program.		X		
MAJOR THRUST IN 1981-1982				
The goal is to train at least one teacher and one member of the cafeteria staff in each school and continue support services for the implementation of nutrition education.				

Summary Report on the Status of: OUTDOOR EDUCATION PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Assisting teachers in planning an outdoor education experience.
- Providing resource materials for instruction.
- Providing facilities for outdoor education experiences.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Maintain the same level of school participation.	X			
o Develop and publish three new curriculum activities guidebooks: 1) Marine Biology, 2) Orienteering, 3) Drownproofing.	X			
o Revise the Outdoor Education Guidebook.	X			
o Develop two new workshops and receive MSDE approval.		X		
o Meet with principals who have not been involved in Outdoor Education in the past two years and have an in-service and/or faculty meeting for their schools.		X		
o Continue to seek Federal funding.		X		o Applied for funding to expand 5th grade unified science program through field experience.
o Complete the master architectural plan.			X	o Funding cut by County Council.
o Seek additional staffing.	X			o Staff was increased by 1.6 personnel.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Develop Living Nature Center at Arlington Echo facility.		X		

Summary Report on the Status of: OUTDOOR EDUCATION PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Have 100% of the schools participate in the Outdoor Education Programs.				
o Complete the Scope and Sequence Chart for Outdoor Education.				
o Develop a series on non-credit staff development workshops for teachers.				
o Publish a quarterly newsletter of the Outdoor Education activities for all teachers participating in the program.				
o Begin winterization of Arlington Echo facility utilizing vocational education students.				
o Complete Severn Nature Trail with emphasis in the Social Studies area.				
o Expand the Drownproofing Program to include all the fifth graders from 12 elementary schools.				
MAJOR THRUST IN 1981-1982				
The main emphasis will include the expansion of residential program as cabins are winterized and the completion of grade level activity guide series.				

Summary Report on the Status of: READING

THIS PROGRAM SERVES INSTRUCTION BY--	Objectives Status			Comments
- Providing direct assistance in the development and evaluation of comprehensive school reading programs. - Assisting schools in the utilization of test data to develop effective programs for the different types of readers. - Assisting school staffs in the selection of appropriate instructional materials. - Providing inservice and related follow-up activities to improve the quality of reading instruction.	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Have Reading Support Team serve a minimum of five schools.	X			o Reading Support Team provided initial and follow-up services to four elementary and nine secondary schools.
o Continue offering credit reading workshops during the summer, fall, and spring sessions.	X			o All planned sessions were held with a total of 98 teachers participating.
o Work with area directors to identify schools for overall program needs in the areas of evaluation and staff development.		X		o Planning conferences were held with all area directors. - Met with all elementary principals in area meetings to communicate county program information. - Completed 98 school visits for the purpose of program evaluation through observations and administrative conferences. - Completed 92 school visits for the purpose of planning and implementing staff training.
o Provide orientation to Anne Arundel County Reading Goals and Objectives for new elementary classroom teachers.		X		
o Continue staff development activities for reading in the content areas:				
- Staff development to selected schools on the individual components of the model for content reading.		X		o Conducted intensive content workshops for four elementary schools. o Provided on-site assistance to nine secondary schools through services of Reading Support Team.
- Development and dissemination of a handbook for content reading.		X		o Handbook development is completed. Following printing, dissemination will be to principals and teachers through inservice activities.

Summary Report on the Status of: READING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop a handbook for vocational-technical reading programs.	X			o Fifteen vocational teachers participated in the workshop to develop the handbook. o Twenty vocational teachers are registered to participate in a follow-up workshop.
o Continue evaluation of materials of instruction and dissemination of information to schools.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Cooperate with Coordinator of Social Studies in developing and implementing a reading workshop for social studies teachers.		X		
o Compile textbook inventory as a part of total county program.		X		o Served on committee to develop guidelines for use of inventory.
o Serve on Board/TAAAC committee to study teacher workload.			X	
o Cooperate with Coordinator of Early Childhood and Area II Director in developing inservice material for reading program at the kindergarten level.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Provide Reading Support Team Services to a minimum of five secondary schools.				
o Continue offering credit reading workshops during the summer, fall, and spring sessions.				
o Work with area directors to identify overall program needs in the area of evaluation and staff development.				
o Disseminate through inservice activities the content-reading handbook.				

Summary Report on the Status of: READING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue to offer staff development activities to selected schools in the following areas: - Content reading. - Components of reading. - Instructional practices. o Conduct monthly evaluation of materials of instruction and disseminate to schools. o Continue to work with Coordinator of Early Childhood to implement effective reading programs at the kindergarten level. o Work with principals and directors to develop individual school guidelines for use of reading resource teachers. **MAJOR THRUST IN 1981-1982** These projections are subject to approval of the Ten-Year Plan. They are likely to include intensive staff development for content reading, review of the school reading resource positions, and continued staff development for classroom teachers.				

Summary Report on the Status of: SCIENCE

THIS PROGRAM SERVES INSTRUCTION BY--

- Developing course objectives and recommending kinds of activities to accomplish specified learnings.
- Reviewing school implementation and interpretation of program.
- Cooperating in facility design and planning for utilization of teaching stations in new and existing schools.
- Assisting in planning and providing inservice activity at all levels.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Provide staff development experiences to assist in developing essential science concepts, process skills, and habits specified by program.		X		
o Establish minimum levels of support in terms of equipment, equipment maintenance, and supplies for program operation.	X			
o Assess program effectiveness in terms of student learnings, concept development, and application of process skills by visitation to all secondary schools and one-third of elementary schools.		X		
o Revise objectives for the ninth and tenth grade portion of the Unified Science program.	X			o Distributed and implemented.
o Establish procedures for evaluating student learnings in Unified Science.			X	o Suitable test not identified.
o Develop a course outline for general physics.			X	o Advisory committee identified; writing not completed.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Co-sponsor 1980 Anne Arundel County Science and Engineering Fair with Annapolis Chamber of Commerce.	X			
o Organize and present Elementary Science Fair.	X			o Elementary fair had 45% increase of student participation.
o Prepare Science Program/Basic Competency Match for Project Basic.		X		
o Participate in renovation plans and equipment lists for Bates Junior High School and Marley Junior High School.		X		

Summary Report on the Status of: SCIENCE

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide marine science workshop for teachers in cooperation with Anne Arundel County Community College and Sea Grant.		X		
o Cooperate in developing an effective book inventory/purchase process for county.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Place increased emphasis on program elements related to conservation of the Chesapeake Bay.				
o Continue specification of objectives for instruction in elective courses.				
o Increase communication with schools by production of science newsletter.				
o Revise elementary levels of Unified Science Approach.				
o Write county level course for General Physics and Astronomy.				
o Expand availability of staff development workshop on teaching elementary Unified Science.				
o Provide updated lists of approved materials of instruction for specific elements program.				
MAJOR THRUST IN 1981-1982				
Cooperate in effective implementation of a completed 10 Year Plan for educational excellence consistent with established student needs and school system philosophy.				

Summary Report on the Status of: SOCIAL STUDIES

THIS PROGRAM SERVES INSTRUCTION BY--

- Developing curriculum materials K-12 which provide students with opportunities to -
  1) become effective citizens.
  2) develop an understanding of their heritage and a knowledge and respect for the heritage of others.
  3) develop an understanding of economic, political, and social institutions.
  4) utilize social studies skills to solve problems in society.
- Providing resource materials and inservice programs to support classroom instruction.
- Working with school principals and social studies teachers to increase the effectiveness of classroom teaching.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Review data pertinent to K-6 social studies program.		X		
o Assess curriculum guides for grades seven and eight and make recommendations for revision.	X			
o Gain approval for a course in Maryland History.	X			
o Pilot a course in Maryland History at one senior high school.	X			
o Provide workshops in Maryland History, American Government, and The Teaching of Social Studies in the Elementary School.	X			
o Complete course outlines for Consumer Economics, Law and the Individual, and Psychology.	X			o Psychology was substituted for sociology and is in the final stages.
o Publish a revision of the course outline for grade five.			X	o The entire K-6 program will be revised this summer.
o Assess senior high course offerings with a view toward making recommendations for course deletions and establish priorities for writing course outlines.		X		
o Visit the social studies department in each secondary school and selected elementary schools in each area at least once each semester.		X		o Each secondary school was visited once for observation and department meeting.
o Monitor the Maryland State Department social studies curriculum revision.		X		
o Initiate a study of the Youth-in-Government Program.	X			

Summary Report on the Status of: SOCIAL STUDIES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Develop a gifted/talented course for American Government in cooperation with the gifted/talented department.	X			
o Develop a monthly seminar series for gifted/talented in cooperation with the Sunpapers and the gifted/talented department.	X			
o Complete Project Basic Curriculum Match.	X			
o Complete Textbook Inventory.	X			
o Conduct inservice for all Advanced Placement U.S. History teachers.	X			
o Assist in the development of the social studies component of the Ten-Year Plan.	X			
o Provide two days of inservice for teachers of Economics in cooperation with the Maryland Council on Economic Education.	X			
o Review materials of instruction for approved use in the schools.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Complete course outlines for Psychology, Economics, Inquiry into Community Problems, and Sociology.				
o Complete and publish 7th and 8th grade curriculum revisions.				
o Complete and publish K-6 curriculum revisions.				
o Provide workshops in Consumer Economics, Using Primary Resources, Reading in the Social Studies, Economics, and Elementary Social Studies.				
o Develop a resource unit on the Holocaust to be used in existing courses.				

Summary Report on the Status of: SOCIAL STUDIES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Visit each secondary social studies department.				
o Visit selected elementary schools in each area.				
o Monitor and work with the Maryland State Department Social Studies Curriculum Task Force.				
o Develop resource units as companion to the social studies curriculum, K-6.				
o Develop a newsletter for periodic distribution.				
o Increase the number of students taking the advanced placement test.				
o Initiate discussions for developing the procedure for assessing the effectiveness of the social studies program.				
o Continue the monthly Baltimore Sunpapers Seminar for gifted/talented students.				
o Form an advisory committee to plan inservice for teachers of Economics and obtain funding from the Maryland Council on Economic Education.				
MAJOR THRUST IN 1981-1982				
The program focus will be contingent upon the recommendations adopted in the Ten-Year Plan.				

Summary Report on the Status of: STAFF DEVELOPMENT

THIS PROGRAM SERVES INSTRUCTION BY--	Objectives Status			Comments
- Coordinating the planning, development, implementation, and evaluation of programs for the preservice and inservice education of the professional staff and support staff employees.	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Develop and implement a handbook for student teaching/field experience program.	X			o Procedures for placement of student teachers were instrumental in providing experiences for 60 student teachers.
o Develop and implement staff development programs for non-professional employees based upon needs identified by survey.		X		o Several staff development programs have been developed and executed for support employees. 1) School Support Employees - Programs providing basic skills in reading, writing,and mathematics have been offered individually to 269 employees within the food services, transportation, maintenance, and operations divisions. 2) Maintenance Division - Several inservices in the area of human relations were offered for lead men, potential lead men, foremen, and assistant foremen. 3) Clerical Staff - Training in human relations skills were offered for all school and central office clerical staff. 4) Aides - Increased workshop offerings were provided for instructional aides. An Instructional Aide Certificated Program was developed in conjunction with the Anne Arundel Community College.
o Expand professional workshop programs based upon identified needs.		X		o There were 18 new workshops developed and offered during the 1979-80 school year.

Summary Report on the Status of: STAFF DEVELOPMENT

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Increase participation in Leadership Renewal Programs.		X		o In 1978-79, school administrators participated in the Leadership Renewal Program sponsored in conjunction with Loyola College for one week during the summer. This program had been sponsored for several years. Because of the continued decrease in participation, a needs assessment was conducted by the Office of Staff Development. This resulted in a local staff development inservice for administrators which took place during the school year. This effort not only increased participation but also better met the needs of the administrators.
o Evaluate preservice training programs.			X	o Five sites out of nine have been visited.
o Offer appropriate staff development activities for each program area within the county.		X		o Each program area has developed at least 3 hours of Maryland State Department of Education approved inservice credit.
o Assess utilization of the role of the teacher specialist and make appropriate recommendations.			X	
o Expand workshop programs to include 15 hours of Maryland State Department of Education approved inservice credit in each discipline.		X		o Every program area has developed at least 3 Maryland State Department of Education approved credits with 12 programs out of 25 programs developing 15 Maryland State Department of Education approved credits.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop and implement preservice and inservice programs for the Operations Division.				
o Develop and implement a staff development assessment instrument for schools.				
o Continue to evaluate preservice training programs.				

Summary Report on the Status of: STAFF DEVELOPMENT

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Assess utilization of the role of the teacher specialist and make appropriate recommendations.				
o Continue to expand professional workshop programs based upon identified needs.				
o Continue to develop and implement staff development programs for non-professional employees.				
o Revise Cooperating Teacher Handbook to include procedures for practicum placements.				
MAJOR THRUST IN 1981-1982				
Program development, implementation, and expansion will be an outgrowth of the recommendations of the School Board's 10 Year Plan.				

Summary Report on the Status of: SUPPLEMENTARY PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing a variety of adult education courses at centers located throughout the county.
- Conducting an evening high school program.
- Providing summer school programs which afford students opportunities to enroll in enrichment, remedial and original credit courses.
- Providing information and guidance services to adults.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Establish three additional secondary summer school centers with expanded offerings, including vocational education courses.	X			o Served 1446 secondary students and 376 elementary students.
o Assist the Maryland State Department of Education in implementing the Maryland External Diploma project.		X		o Program was transferrred to this department during the 1979-80 school year. Served 264 adults including 80 who received high school diplomas.
o Provide support service for the Multi-Service Community Center project.		X		o Program was transferred to this department during the 1979-80 school year. Delivered 4521 program services to clients.
o Evaluate the operation of the expanded evening and summer high school programs.		X		o Awarded diplomas to 115 Evening High School graduates.
o Assist in the implementation of summer school programs for special education and gifted/talented and advanced students.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Provide an instructional program of non-credit and vocational courses for county residents.	X			o Served an enrollment of 2589.
o Provide an opportunity for county residents to take the General Education Development high school diploma test.	X			o Of 911 county residents who completed the test, 593 were awarded high school diplomas.
o Conduct an apprenticeship related instruction program.		X		o Enrolled 238 apprentices in five building trade classes.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Conduct adult general non-credit and vocational courses for county residents.				

Summary Report on the Status of: SUPPLEMENTARY PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide opportunity for county residents to take the General Education Development test.				
o Conduct an apprenticeship related instruction program.				
o Continue to monitor the operation of the evening and summer high school programs.				
o Implement the Maryland External Diploma program project.				
o Continue the Multi-Service Community Center project at South River Senior High School.				
o Continue cooperative efforts with Vocational Education in setting up summer programs.				
o Assist in the implementation of summer school programs for gifted/talented and special education students.				
o Conduct a Basic Skills Education Program at Ft. George G. Meade for mililtary personnel.				

MAJOR THRUST IN 1981-1982

The major thrust will be threefold:

1) to implement programs that meet the needs as identified in the comprehensive evaluation of supplementary programs,

2) to continue building community interest and participation in the evening and summer programs, and

3) to continue working with the Multi-Service Community Center (MSCC) and External Diploma Programs.

Summary Report on the Status of: TITLE I OF THE ELEMENTARY AND SECONDARY EDUCATION ACT

THIS PROGRAM SERVES INSTRUCTION BY--

- Improving the reading and/or mathematics skills of students in kindergarten to grade three who according to a carefully conducted needs assessment would profit from extra tutorial and small group assistance.
- Maintaining positive student self-concept and encouraging a variety of parent involvement activities.
- Assisting with staff development and directing supportive personnel and services to meet the academic, cultural, and health needs of the students.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Expand mathematics program in at least six additional Title I schools.	X			o Schools receiving services were Georgetown East, Harman, North Glen, Parole, Richard Henry Lee and Sunset.
o Extend the fourth grade Title I program to a maximum of nine additional schools.			X	o Funding was insufficient.
o Increase home visitor aide services for at least ten schools.			X	o Only five additional schools received home services due to insufficient funding. However, all Title I schools received copies of "Take Home Lesson Plans" as a resource for use by parents with children.
o Provide continued intensive staff development in the area of mathematics instruction. - A five day summer workshop was conducted for fifty Title I teachers and aides to improve mathematics instruction competencies. - A one day workshop experience was provided for 64 teachers and aides in September to review the teaching/learning cycle, the instructional aide's reinforcement role, and county mathematics program goals and objectives. - A two day Title I staff development conference was held in January and February for 160 teachers and aides. One of four main topics was mathematics instruction. - Each of the eighteen public and two non-public schools receiving Title I mathematics services was assisted by a resource teacher who worked with individuals and small groups of teachers and aides to improve and refine teaching skills.		X		
o Conduct a one day staff development activity for personnel new to Title I.	X			o In October 120 teachers and aides were oriented to Title I and received assistance in basic procedures for working with Title I participating students.

Summary Report on the Status of: ESEA TITLE I

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Hire additional personnel to carry out projected goals.	X			o Four additional mathematics resource teachers were hired. One school based resource teacher was hired.
o Assist schools to meet the demands of early identification program.		X		o Three school staffs were in-serviced individually on educational management techniques. Fourteen schools received the services of the Title I early childhood specialist.
o Continue parent involvement program.		X		o Four Parent Advisory Council meetings were held in each of the forty Title I schools. Monthly Parent Advisory Council business meetings were held at the county level and seven half-day program training sessions were provided. An all day Parent Advisory Council Conference was conducted. In fourteen schools a four-session parent effectiveness training program was made available.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Provide instructional aide and resource teacher services for improving the achievement of 3,812 students in forty Title I schools. (Total budget: $2,528,943.00)		X		o Coordinator visits to schools for program review and technical assistance totaled 42 days.
o Implement the new State Compensatory Assistance program in three junior high/middle schools. (Total budget: $284,985.00)		X		o A two member task force was hired to provide technical assistance to the mathematics departments of Bates, George Fox, and Southern Middle schools.

Summary Report on the Status of:

ESEA TITLE I

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Coordinate a major on-site review of program conducted by Maryland State Department of Education staff.	X			o The monitoring procedures involved 24 schools which were visited by four four-member teams. This evaluation process required the development of a complex schedule and handbooks.
o Increase dissemination efforts.	X			o The Title I newsletter was issued eight times during the school year instead of six. An exhibit and slide/sound presentation were developed for use with parents and the community.
o Develop materials for participating schools.	X			o Take Home Activities Materials Lists Kindergarten Activities
o Orient two new schools to Title I.		X		o Odenton Meade Heights received Title I services for the first time. Orientation and additional assistance were required.
o Refine the skills management system and team approach for Title I students.		X		o The result of this effort is specific skill related instruction and careful evaluation of student progress.
o Develop Title I and State Compensatory project amendments; complete comparability and evaluation reports.	X			o These are requirements for funding.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Administer two programs: ESEA Title I ($2,390,564.00) anticipated budget) and State Compensatory Education ($292,050.00) to bring supplementary reading services to 29 public and three non-public elementary schools and mathematics assistance to nineteen of the 32 elementary schools and also three junior high/middle schools.				
1) Help schools use Maryland Standards for Successful Mathematics Programs to evaluate and modify program.				
2) Help schools analyze needs and establish objectives for Title I program at the school level through school visits by coordinator.				

Summary Report on the Status of: ESEA TITLE I

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
3) Work with resource staff to define goals, develop objectives that impact measureably on instructional program, and outline specific procedures for attaining objectives.				
o Implement recommendations made by Maryland State Department of Education on-site review team.				
o Continue to provide intensive staff development for Title I schools based on needs survey.				
1) Mathematics Summer Workshop.				
2) New teacher and aide Title I orientation.				
3) Title I conference.				
4) Individual assistance at the school level.				
5 Develop professional improvement credit workshop on "Teaching the Disadvantaged Student."				
o Seek new ways to attain parent involvement.				
1) Reorganize schedule for meetings.				
2) Participate in school level Parent Advisory Council meetings.				
3) Seek assistance of school-based resource teachers.				
4) Seek broader newspaper coverage of activities.				
o Provide consistent follow-up to schools as a result of school visitations.				
1) On return visits assist with evaluation of predetermined objectives.				
2) Work closely with directors.				
o Implement new USOE evaluation system for Title I program.				
1) Staff orientation and in-service.				
2) Purchase and score tests.				
3) Develop and publish guidelines and directions.				
4) Analyze and disseminate results.				
5) Complete State report.				
6) Modify as needed.				

Summary Report on the Status of: ESEA TITLE I

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 The major thrust will be threefold: 1) to continue to work with coordinators and directors to develop reading and mathematics programs appropriate for students participating in the project, 2) to continue to provide effective staff development for Title I schools, and 3) to expand the Title I mathematics component with the provision that funding is available.				

Summary Report on the Status of: VOLUNTEER PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing direct assistance in the development of school volunteer programs.
- Assisting schools in identifying goals and objectives; planning, conducting, and/or asssiting in the training of both preservice and inservice for all volunteers, both instructional and noninstructional; and planning and conducting staff training of the effective utilization of volunteer services.
- Assisting with recruitment activities.
- Developing and revising pertinent publications.
- Disseminating information concerning volunteer services to schools, parents, and press.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Increase awareness among school administrators and staff of the variety of services that can be performed by trained volunteers through inservice training, school observations, and workshops.	X			o Services provided in the 25 schools requesting this assistance included training for volunteers, supplying resources, and rendering inservice for teachers.
o Develop training programs for volunteers working in the area of mathematics and Special Education in cooperation with program coordinators.	X			o Handbook for mathematics tutors was added to Volunteer Handbook. Inservice activity was developed and implemented for math volunteers in two schools. Training was developed and implemented for 67 Foster Grandparents.
o Seek in cooperation with the Coordinator of Federal Programs sources and availability of grant money at both the state and Federal levels for strengthening the current volunteer program.	X			o Two grants were received and one rejected for a total additional income for program activities in the amount of $5,200.00
o Define areas of responsibility for principals, teachers, school and lay coordinators, and volunteers regarding functions in the school volunteer program.		X		o Three training programs for school-based lay coordinators were developed and implemented. Resource assistance, as requested, was provided.
o Work with the Office of Research, Testing and Evaluation to develop an effective evaluation module to determine program effectiveness.			X	o Incomplete at this time due to lack of state guidelines and need to identify specific assessment items for county consideration.
o Continue working with public and private community groups relative to volunteer services.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Work cooperatively with schools to develop recruitment activities on both county and local school levels. These include newspaper publicity, radio interviews, posters, letters, and displays.	X			

Summary Report on the Status of: VOLUNTEER PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop newsletter designed to aid in establishing lines of communication directly with volunteers.	X			
o Assemble and man information booth at Harundale Mall prior to opening of school in August.	X			
o Develop informational brochure outlining purposes of School Volunteer Programs.	X			
o Provide resource assistance as requested to Gifted and Talented Team, Special Education Resource Team, Foreign Language Program, and Drug Education Team.		X		
o Initiate activities to have school volunteers assist with Drug Education Program at kindergarten and first grade levels (Tommy Tummy Program).		X		
o Assist Maryland State Department of Education on Volunteer Survey and Public Awareness Committees.		X		
o Organize and coordinate volunteer appreciation activities including the Volunteer Fair and the proclamation of School Volunteer Week.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Complete development of specific role descriptions for various volunteer activities that will help to define areas of responsibility and training required.				
o Continue working with schools to increase awareness of the variety of services that can be performed by trained volunteers.				
o Work with Office of Research, Testing and Evaluation to test an evaluation model to determine program effectiveness.				
o Offer assistance to program coordinators in the development of special training required for volunteers working in the areas of Special Education, Gifted and Talented, Drug Education, Foreign Language, and Health.				

Summary Report on the Status of: VOLUNTEER PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Revise and update training materials as indicated by need. o Work cooperatively with Coordinator of Federal Programs to integrate Federal requirements for parent involvement with existing programs. o Continue working with public and private community groups to coordinate current volunteer programs in the best interests of all concerned. **MAJOR THRUST IN 1981-1982** The program focus will be to assist schools in utilizing services offered by volunteers in implementing objectives identified by school needs and enunciated in the Ten Year Plan.				

Summary Report on the Status of: YOUTH WORK EXPERIENCE

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing work that is remunerative for youth of disadvantaged and low-income families in an effort to keep the potential dropouts of this group in school.
- Providing work experience that allow youth to expand on the skills developed in school.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Increase by 25 the number of jobsite slots for Youth Work Experience students.		X		
o Help students develop skills that will increase chances of employability by-		X		o Observing coaching and testing performed by coordinator, specialist, and/or counselor. As a result of YWE program more than 25 students have been employed at their student worksites as regular employees.
- coaching and testing three times weekly during the summer work experience and bi-weekly during the winter.				
o Gather hard data regarding student work experiences as a way of evaluating Youth Work Experience by -		X		
- using the student appraisal of work experience form filled out by Youth Work Experience students.		X		
- using CETA Employer's Progress report form filled out by employers.		X		
o Expand services to include at least 1,800 youths of the county in a great variety of work experiences if federal funding is available.			X	o Federal funding was cut to 3/4's of program projections.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Grant youth from disadvantaged or low-income families who are enrolled in the one of the work study programs the privilege of working 15 hours per week in order to gain credit for the course.	X			o 115 disadvantaged and low-income youths are receiving work experience aimed at credit for graduation.
o Enroll youths of the county for participation in the program.		X		o Over 1,000 youths are gaining work experience from participation in Youth Work Experience.
o Place students in worksites that provide meaningful work experiences such as, police offices, housing areas, United States recruiting services, District Courts, Recreation and Parks, public works, and many other agencies.	X			o More than 40% of the Youth Work Experience students work in the non-profit public sector.

Summary Report on the Status of: YOUTH WORK EXPERIENCE

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide work experience related to their vocational education skills such as typing, shorthand, food services, data processing, and others.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Increase student participation in work experience programs by two hundred.				
o Assess work experience assignments in light of intended instructional objectives with student appraisal instrument.				
o Prepare a summary report of program outcomes in YWE for sharing with directors, assistant superintendents, and superintendent.				
o Continue to use area higher education resources to upgrade continually the education components of Youth Work Experience by involving fully Anne Arundel Community College, Naval Academy, St. John's College, University of Maryland, Cooperative Extension services, and others.				
MAJOR THRUST IN 1981-1982				
o Service at least 1,800 youths of the county with the hope that we will be in the position to help these youths remain in school.				

Summary Report on the Status of: DIVISION OF PUPIL SERVICES

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing each student with the opportunity to succeed in and enjoy the school experience, to develop realistic and positive self-concepts, and to help students understand and apply the decision making process to life choices.
- Providing counseling to students and consultation and workshops to teachers, administrators, and parents.
- Facilitating communication between home, school, and community in an effort to promote a unified approach to the students' educational process.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Streamline procedures in Special Education regarding reports, records, rules and regulations.		X		
o Reduce the number of students placed on extended suspension.		X		o As of March 31, the number of extended suspensions have remained constant.
o Implement new child neglect law along with Department of Social Services.		X		
o Implement the Coordinated Occupations Information Network (COIN) in five selected senior highs and their feeder schools through Vocational Guidance funding.		X		
o Implement a comprehensive vocational guidance program in conjunction with Vocational Education.		X		o Employed a central office-based vocational guidance resource counselor to coordinate program.
o Implement standardized guidelines for foreign students.		X		
o Implement Maryland State Board of Education approved recommendations from the Guidance and Counseling Task Force Report.		X		
o Increase direct psychological service to emotionally-disturbed students.		X		
o Emphasize psychological re-evaluation of retarded students.		X		
o Help to develop alternative programming in regular schools.		X		o Assisted in developing the Alternative Drug Program.
o Implement the Plato computer assisted instructional program in basic academic skills training for all Learning Center students.		X		

Summary Report on the Status of: DIVISION OF PUPIL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Provide home visits to 4,097 families.		X		
o Refer 812 families for community agency help and/or action.		X		
o Coordinate and participate in the annual reviews for 5,818 students receiving Special Education services.		X		
o Relocate the Departments of Pupil Personnel and Psychological Services for better coordination of services with other Central Office departments.	X			
o Increase in-service offerings to teachers and professionals in Division of Pupil Services.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Implement and evaluate the K-12 Student Competency Based Guidance Program in ten secondary schools and ten elementary schools.				
o Implement a model vocational guidance program in ten secondary schools.				
o Complete an evaluation of guidance contributions in terms of time and task.				
o Form a County Guidance Advisory Council which will audit the program and make recommendations of priorities.				
o Acquire sufficient funds to implement Plato computer assisted instructional program in basic academic skills training.				
o Help to develop alternative programming in regular schools.				
o Increase service to seriously emotionally disturbed students and their families.				

Summary Report on the Status of: DIVISION OF PUPIL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Re-evaluate all Level VI special education students.				
o Continue to streamline procedures in Special Education regarding reports, records, rules and regulations.				
MAJOR THRUST IN 1981-1982				
The program focus will be to develop additional alternative programs and to explore alternative staffing plans to better utilize individual strengths.				

Summary Report on the Status of: GUIDANCE

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing each student in the Anne Arundel County Public Schools with the opportunity to learn and demonstrate competencies in educational planning, occupational planning, and personal-social relationships.
- Assisting each student to utilize her/his schooling to prepare for the transition to higher education and/or work.
- Helping to identify competencies needed by all students and the unique needs of certain individuals.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Continue operation of a program management systems approach (Guidance by Objectives).		X		
o Create a county-level Teacher Advisor Program Coordinating Committee to develop guidelines and model activities and to assess teacher inservice needs and coordinate provisions for inservice.		X		
o Provide an orientation visit for each new secondary counselor to the appropriate Vocational-Technical Center.		X		
o Implement the Coordinated Occupations Information Network (COIN) in five selected senior highs and their feeder schools through vocational guidance funding.	X			
o Employ a central office-based vocational guidance resource counselor.	X			
o Encourage counselor participation in projected regional MSDE Vocational Guidance Workshops followed by increased counselor-vocational education teacher teaming.		X		
o Develop a model of counselor involvement in middle/junior high student articulation activities with the senior high schools.		X		
o Implement standardized guidelines for foreign students.		X		
o Implement Maryland State Board of Education approved recommendations from the Guidance and Counseling Task Force.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Assist with the development of the "Ten-Year" Guidance Plan.	X			
o Complete the format to implement a K-12 Student Competency-Based Guidance Program.	X			

Summary Report on the Status of: GUIDANCE

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Complete a counselor staff development needs assessment.	X			

MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR

- o Complete all elements of the K-12 Student Competency-Based Guidance Program inclusive of evaluation strategies.
- o Implement and evaluate the K-12 Student Competency-Based Guidance Program in ten secondary schools and ten elementary schools.
- o Design and implement an extensive staff-development program for counselors.
- o Implement a model Vocational Guidance Program in ten secondary schools.
- o Complete an evaluation of guidance contributions in terms of time and task.
- o Design and field test a priority counseling instrument which will identify students who request specific assistance in education planning.
- o Form a County Guidance Advisory Council which will audit the program and make recommendations of priorities.

MAJOR THRUST IN 1981-1982

The program focus will be to explore alternative staffing plans to better utilize individual strengths.

Summary Report on the Status of: LEARNING CENTER

THIS PROGRAM SERVES INSTRUCTION BY—

- Providing a short-term, alternative educational program for students who because of their behavior need to be temporarily removed from their regular school.
- Producing in students participating in the program improved attendance, work habits, social behavior, task completion, and cooperation with teachers and other students.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Improve the Learning Center instructional program.		X		o During the first semester student grade growth in reading was 1.10 and in mathematics was 1.40.
o Acquire sufficient funds to implement PLATO computer-assisted instructional program in basic academic skills training.		X		
o Continue the Special Needs Program.		X		
o Renew efforts to help develop alternative programming in regular schools.		X		o Assisted in developing the Alternative Drug Program and was responsible for its implementation.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Decrease school suspensions.	X			o During the past two years, suspension rates decreased approximately 30%. However, suspensions would have decreased more if it were not for an administrative regulation concerning suspension for disruptive behavior on school buses.
o Continue to pursue excellent rapport with parents and regular school personnel.		X		
o Increase the number of students served by the program.		X		o The number of students serviced increased by 3%.
o Implement fully Glasser's Reality Therapy and the 10-Step Discipline Model.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Improve the Learning Center instructional program.				
o Continue the Special Needs Program.				

Summary Report on the Status of: LEARNING CENTER

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Renew efforts to help develop alternative programming in regular schools.				
MAJOR THRUST IN 1981-1982				
The program focus will be to develop additional alternative programs.				

Summary Report on the Status of: PSYCHOLOGY - PUPIL SERVICES

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing services which enhance the instructional program for all children, including:
  1. consultation with teachers, administrators, and parents.
  2. workshops and seminars for teachers and parents.
  3. psychodiagnostic evaluation of pupils to facilitate educational planning.
- Aiding in the identification of, and providing habilitative service for all handicapped children.
- Participating at all levels in the Special Education admission, review, and dismissal process.
- Providing psychologist's input as a member of the School Team as to the special needs of a typical child.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Conduct more inservice work with teachers.	X			o Psychology Staff conducted 41 In-Service sessions for teachers and parents.
o Provide more direct service to emotionally disturbed students and their families.		X		o Three additional psychologists were hired under federal grants and assigned full-time to Phoenix Centers.
o Place emphasis on re-evaluation of retarded students.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Review records of all seriously emotionally disturbed students, Levels I thru IV, and provide direct therapeutic service to those in need.		X		
o Establish Peer Review Committee to review all cases where Level V placement is being considered to ascertain if such placement appears necessary and to assure uniform quality of psychological service.		X		o Feedback from Level V principals indicates that for the first time the quality of referrals is vastly improved and uniform across the county.
o Evaluate effectiveness of program.	X			o Feedback from 79 administrators, 39 parents, 31 students, and 29 teachers was very positive in rating services received from the school psychologist.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Increase service to seriously emotionally disturbed students in Levels I to IV and their families.				
o Re-evaluate all Level VI students.				
o Continue In-service Offerings to teachers and parents.				

Summary Report on the Status of: PSYCHOLOGY - PUPIL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1961-1962				
Evaluate alternative staffing plans so as to best utilize individual strengths.				

Summary Report on the Status of: PUPIL PERSONNEL

THIS PROGRAM SERVES INSTRUCTION BY--

- Studying the causes of and working out solutions to irregular attendance and pupil maladjustment so that every child can receive the benefits of an education.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Refine and implement further Special Education referral procedures.		X		
o Refine and implement further Special Education annual review process.		X		o Coordinated and participated in annual review for 5,818 youngsters receiving Special Education Services. Additional personnel are needed to provide service to schools on attendance and behavioral problems.
o Attempt to reduce student suspensions.		X		o Special Education activities minimize effectiveness in this area.
o Implement new child neglect law along with Department of Social Services.		X		
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Provide "Out of Area Transfers" for 1,300 students.		X		o These services ("Out of Area and Non-Resident" placements) need to be assigned to one specific person (professional) full time.
o Provide "Non-Resident Transfers" for 343 students.		X		
o Provide screening and eligibility services for all non-public tuition students referred to Central A.R.D.		X		
o Provide counseling services for 5,525 students.		X		
o Arrange for program adjustments for 1,697 students.		X		
o Arrange alternative placement for 598 students.		X		
o Refer 812 families for community agency help and/or action.		X		
o Screen and refer 2,008 students for psychological assessment.		X		

Summary Report on the Status of: PUPIL PERSONNEL

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Relocate the Department for better coordination of services with other central office departments.	X			
o Provide "Crisis Team Intervention" in a school disruption.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Refine and further implement the Special Education referral procedures.				
o Refine and further implement the Special Education annual review process.				
o Refine and further implement the new child neglect law along with the Department of Social Services.				
o Increase and improve our utilization of community agencies and other resources.				
MAJOR THRUST IN 1981-1982				
The program's major future thrust will be to better utilize personnel in dealing with increased workload.				o Re-assign personnel and experiment with additional staff (if allotted) to improve existing services.

Summary Report on the Status of: VOCATIONAL EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing students with training opportunities both in the classroom and in the community to prepare themselves for careers immediately upon graduation or providing students with training enabling them to proceed for further training/education in community colleges, technical schools, and apprenticeships.
- Providing the instructional staff with funds, leadership, assistance, and evaluation.
- Researching, establishing, and implementing programs compatible with community needs.
- Complying with State and Federal Rules and Regulations governing the education of disadvantaged, handicapped students, and minority groups plus the elimination of sex role stereotyping in occupational training.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Develop a plan of action based on recommendations of Vocational Program Evaluation Team.		X		o Following the evaluation of North Arundel Vocational Technical Center an action plan was developed and implemented during the current school year.
o Complete evaluation of vocational programs in the six senior high schools and nine junior high and middle schools.		X		o Six comprehensive high schools and one middle school have been evaluated during the current school year. Following each evaluation, a meeting was held with the principal to review the evaluation report and recommendations.
o Offer in-service programs in each vocational curriculum area.		X		o A total of nine workshops, all funded with Federal funds, were offered to vocational teachers. Each of the four departments in the vocational department participated in the in-service activity.
o Develop materials necessary for the newly planned Broadneck High School.	X			o All materials requested for this planning have been completed.
o Obtain approval and funding for a Vocational/Foreign Language Inter-Disciplinary proposal directed towards non-English speaking youth.			X	o Funding for this activity was not available through the stated department this fiscal year. A limited amount of activity in this endeavor has taken place in the business and office program.
o Develop a vocational guidance program directed primarily at students in the junior and middle schools.		X		o With the employment of a Resource Counselor for Vocational Guidance, additional efforts have been possible in Guidance at the junior and middle school level. Planning in this area is progressing with the new Coordinator of Guidance Services.

Summary Report on the Status of: VOCATIONAL EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue cooperative efforts with Adult Education with special attention given to Multi-Service Centers, Evening High School, and Summer Programs.		X		o Cooperative planning for a summer program was affected. Planning for this program was completed and federal funding obtained. Nine classes will be offered during the summer in cooperation with the Department of Supplementary Programs and the Multi-Service Community Center. The program will be housed at the South River Vocational Technical Center with satellite programs at North Arundel Vocational Technical Center, Severna Park High School, and Annapolis Junior High School. The primary thrust of the offerings is the training of unemployed and underemployed persons in the community.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Present a Career Fair in cooperation with the Local Advisory Council for Vocational Education and Community College.	X			o A two day Career Fair was held at the Community College with approximately fourteen hundred (1400) students being bussed to the Fair from the junior and middle schools.
o Plan and offer vocational programs to Emotionally Impaired students at the Phoenix Centers.		X		o Two trade clusters, Building Maintenance and Business and Office, were planned and implemented at the Annapolis and Jacobsville Phoenix Centers.
o Plan and offer the construction program for students at Annapolis Junior High School.		X		o An exploratory offering, using the IACP World of Construction Program, was made available to ninth grade students.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Follow through on action plans based on recommendations of the Vocational Programs Evaluation team in the six high schools evaluated.				
o Complete evaluation of vocational programs in six senior high schools and seventeen junior/middle schools.				

Summary Report on the Status of: VOCATIONAL EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Offer in-service programs in each vocational curriculum area and support an in-service program in vocational guidance.				
o Evaluate outcome of Summer Vocational Program and develop plans for summer 1981 in cooperation with Adult Education and Multi-Service Community Center.				
o Evaluate exploratory construction program at Annapolis Junior and plan for expansion of program to other junior high schools.				
o Improve vocational programs for the handicapped and disadvantaged.				
o Increase vocational guidance services, giving special attention to placement efforts.				
o Develop plans for expanded facilities for Trade and Industry programs.				

MAJOR THRUST IN 1981-82

Our major emphases in 1981-82 will be the:

1) improvement of teaching through continued in-service education, and the

2) expansion and modification of offerings for vocational guidance.

Summary Report on the Status of: BUSINESS EDUCATION AND DATA PROCESSING

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing leadership, information resources, instructional guides, and materials for the instructional staff.
- Updating the competency-based business and office education and data processing curricula.
- Conducting county-wide inservice for personnel development.
- Assisting in planning and directing local Future Business Leaders of America (FBLA) student youth activities and integrating FBLA into the curriculum.
- Evaluating materials of instruction and equipment for program implementation through advisory committees.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Update the secretarial guides in shorthand and typing.	X			o Curriculum guides were revised in Shorthand I/Transcription I; Shorthand II/Transcription II; Notehand--Stenospeed; Typewriting I, II, and III.
o Increase potential of programs to provide quality business and office education and data processing programs.		X		o Enrollments in the business and office education and data processing programs have increased as more students have become aware of program offerings.
o Conduct the Sixth Annual Business Education Skills Workshop covering methodology in shorthand, public relations, communications and business education, and "back-to-the-basics."	X			o Two hundred fifty business educators in the State of Maryland including thirty business educators from Anne Arundel County Public Schools participated in this workshop.
o Coordinate with the Coordinator of Foreign Language the development of a bilingual secretarial program.			X	o Materials shared and ideas discussed; funding was not realized.
o Develop and implement a Data Processing Workshop for business educators.	X			o A three credit Prime 400 Terminal Application Workshop was conducted July 16-27, 1979; there were twenty participants.
o Work with local and State Business and Office Education Advisory Committees.		X		o The group reviewed efficiency and service of Business and Office Education and Data Processing Programs to meet social and economic needs of individuals and communities.
o Promote a positive image about Business and Office Education and Data Processing with adminstrative and counseling staff and allies in business and industry.		X		o Information shared with adminstrators, counselors, and allies in business and industry on ways to provide improved and expanded programs for all individuals. Program brochures were disseminated.

Summary Report on the Status of: BUSINESS EDUCATION AND DATA PROCESSING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop a one-week workshop on machine shorthand to enhance teaching strategies.	X			o Machine Shorthand Workshop was expanded to six weeks for three inservice credits so that teachers would acquire the skills in developing materials and activities for instructing students in machine shorthand; there were fifteen participants in the workshop. Federal funds were provided.
o Create a Speaker's Bureau Handbook for dissemination to the Business Education Resource Center, enabling the department to contact potential speakers.		X		o The handbook which was distributed to each Business Education Resource Center has served as a useful tool in obtaining speakers for the BOE & BDP classes.
o Participate in the evaluation of the data processing programs and office training programs in senior high schools and plan appropriate measures to facilitate the resulting recommendations for modification and improvement.	X			o Modification in facility design as well as program improvement was discussed with respective principals. Recommended changes jointly agreed upon will be implemented next fiscal year.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Provide materials and assistance to the Maryland State Department of Education's Vocational Evaluation Team in the evaluation of the Business Education and Data Processing Programs at Andover High School, Annapolis High School, Chesapeake High School, Meade, Northeast High School, and Old Mill High School.	X			o A smooth operation was possible through joint cooperation.
o Plan and coordinate county-wide BOE Department Chairperson's meetings.	X			o A cooperative sharing of ideas and concerns for program improvement is a worthwhile activity; additional time needs to be allocated for this endeavor.
o Disseminate educational information selected from professional symposiums and conventions.		X		o Materials disseminated enables teachers to keep abreast of the ever-changing business environment.

Summary Report on the Status of: BUSINESS EDUCATION AND DATA PROCESSING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Update equipment in six senior high schools.	X			o The equipment needs to be updated to provide realistic training and keep pace with modern technology.
o Assist with the Future Business Leaders of America (FBLA) activities on the local, state, and national levels.	X			o A close working relationship is essential so that joint projects can be developed and integrated into the curriculum.
o Meet periodically with the Maryland State Department of Education and other business education supervisors to learn of developments in state regulations and guidelines.	X			o Materials received from MSDE need to be shared with the professional staff.
o Initiate planning, development and implementation of three one-credit in-service workshops: - The Instructional Use of Basic Programming in the Business Data Processing Environment - The Development of Instructional Strategies in the Utilization of Programmable Calculators - Instructional Strategies in Data Processing Storage and Recording Techniques.	X			o Federal funds were provided for the three workshops. Each participant was provided hands-on experience. There were 30 participants in the Basic Workshop; 15 in the Programmable Calculator Workshop; and 20 in the Data Processing Storage and Recording Techniques Workshop. All workshops were conducted in the evening.
o Develop a Business & Office Education program for the Emotionally Impaired Students at the Phoenix Centers.		X		o A BOE cluster was planned and implemented at the Annapolis and Jacobsville Phoenix Centers.
o Plan and implement professional development workshops for Annapolis High School, Meade High School, and South River High School.	X			o Seminars on Word Processing were conducted the second semester at Annapolis; a two-day training seminar on Reporgraphic Equipment at Meade High; and seminars of Word Processing and Simulation at South River High School.

Summary Report on the Status of: BUSINESS EDUCATION AND DATA PROCESSING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Assist with the planning and implementation of the Vocational Career Fair at the Anne Arundel Community College.	X			o The FBLA chapter from Annapolis, Glen Burnie, and South River served as tour guides and machine demonstrators. A cooperative venture among the FBLA students, advisors, and department chairpersons from respective schools enhanced the success of the Fair with their invaluable assistance.
o Provide materials to Annapolis Senior and Glen Burnie Senior in preparation for the Middle States Evaluation.	X			o The staffs at Annapolis and Glen Burnie worked diligently in accomplishing tasks, accepting materials and suggestions as provided.
o Communicate information about the mission, scope, needs, quality, and importance of Business Education and Data Processing education	X			o Program brochures and literature were disseminated to civic-community, professional, and educational groups o Presentations were also made.
o Initiate planning and development of a data processing class at the North Arundel Vocational-Technical Center for the non-vocational student.		X		o Program was highly successful as it reached students who were highly motivated to learn about computers, computer literacy, and basic programming techniques. Eighteen students were involved in this program.
o Develop Business & Office Education and Data Processing Summer School offerings for the unemployed and underemployed individual.		X	)	o Federal funds were provided to offer three Typing I classes and one Introduction to Data Processing at the Summer School Centers.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Expand offerings to accommodate gifted and talented as well as handicapped students.				
o Plan and develop in-service seminars and workshops.				
o Continue the bi-monthly in-service meetings for the data processing teacher/coordinators.				

Summary Report on the Status of: BUSINESS EDUCATION AND DATA PROCESSING

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Revise curricula for Accounting and Business Mathematics to reflect current information.				
o Provide resources and consultative service to the professional staff.				
o Assist in the opening of Broadneck Senior High School Business Education Wing.				
o Conduct the Seventh Annual Business Education Skills Workshop.				
o Identify classroom facilities needing upgrading and take action to implement funding.				
MAJOR THRUST IN 1981-1982				
The program focus will be to examine Business and Office Education and Data Processing instructional and employment needs for the 80's and maintain quality programs.				

Summary Report on the Status of: COOPERATIVE WORK EXPERIENCE PROGRAMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing curriculum materials for the Cooperative Occupations, Health Occupations, and Distributive Education Programs.
- Coordinating activities of fifty-three teacher/coordinators and assisting in the development of training stations for cooperative work experience students.
- Providing teacher/coordinators with current information related to policies, laws, and regulations governing student employment.
- Providing inservice programs for teacher/coordinators.
- Evaluating and purchasing materials of instruction and equipment needed for program implementation.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Provide materials, statistics, and assistance in evaluating the Cooperative Occupations Program, Distributive Education Program, and Health Occupations Program at Andover High School, Annapolis High School, Chesapeake High School, Meade High School, Northeast High School, and Old Mill High School according to the standards developed by the Maryland State Department of Vocational Technical Education.	X			o Packaged philosophy, curriculum, course guides, county teacher-coordinator's handbook, and summary of wage and hour reports. Also, coordinator was included as a resource person to the evaluation committees.
o Implement the Distributive Education Program at Southern High School.			X	o Staffing was not provided at the school.
o Plan and implement employer-employee appreciation banquets for Business Data Processing, Cooperative Office Education, Cooperative Occupations Program, Distributive Education, Health Occupations Program, and Trades and Industry.	X			o A total of 2,450 people comprised of work experience students, teacher-coordinators, employers, and guests participated in the 6 banquets.
o Continue working with the Special Education Department on the paralleling of the Vocational Experience Program (VEP) and the Cooperative Occupations Program (COP).		X		o Reviewed the planned Vocational Experience Program curriculum and participated in evaluation of Vocational Experience Program in the comprehensive high schools.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Plan and implement a workshop in "Display" at Woodward and Lothrop for the Distributive Education teachers.	X			o Obtained Mrs. Kennedy, Display Executive of Woodward and Lothrop, to provide an 8-hour workshop for Distributive Education teachers. This activity was fully federally funded.
o Share in planning and implementing a vocational "Career Fair" at Anne Arundel Community College.	X			o Obtained cooperation of the students and teachers to maintain booths in Distributive Education and Health Occupations. Supplied 10 youth club members to act as guides.

Summary Report on the Status of: COOPERATIVE WORK EXPERIENCE PROGRAMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Meet with Health Occupations, Distributive Education, and Cooperative Occupations craft committees to review programs and make suggestions for improvement.	X			o Held regular craft committee meetings and discussed curriculum and Cooperative Work Experience practices.
o Plan and implement an inservice in "Classroom Management."	X			o Obtained services of Dr. Murphy for 1/2 day to lead a workshop in "Classroom Management" for teachers in Distributive Education and Cooperative Occupations Programs.

MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR

- o Continue to conduct inservice programs and meetings for teacher-coordinators in Business Data Processing, Cooperative Office Education, Cooperative Occupations Program, Distributive Education, Health Occupations Program, and Trades and Industry.
- o Provide materials, statistics, and assistance in evaluating the Cooperative Occupations Program, Distributive Education, and Health Occupations Program at Arundel High School, Brooklyn Park High School, Glen Burnie High School, and South River High School according to the standards developed by the Maryland State Department of Vocational Technical Education.
- o Plan and develop new guidance information for Work Experience Programs: brochure and slide-tape.
- o Meet with special education liaison person and VEP coordinators to plan for coordinated effort.

MAJOR THRUST IN 1981-1982

The program focus in 1981-82 will be on improvement of teaching and the expansion of cooperative work experiences among all, including Special Education students.

Summary Report on the Status of: COMPREHENSIVE HOME ECONOMICS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing the instructional and curriculum materials needed by schools and teachers in the area of Home Economics.
- Planning and providing inservice/professional workshops and activities for home economics' teachers.
- Evaluating and purchasing equipment and selected materials of instruction needed in home economics' laboratories.
- Performing any other instructionally related activities which are needed to enhance or advance the Home Economics' Program.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1978 STATUS OF THE SCHOOLS REPORT				
o Complete curriculum development for senior high schools.		X		o Will meet target date of June 30. Initial outlines were sent out for all teachers to react. Results have been tabulated and second writing is underway.
o Increase staff development/inservice activities.	X			o Activities were provided once a month. Additional days at the end of school allowed more indepth coverage of 10 different kinds of activities.
o Implement new curriculum in junior/middle schools.		X		o All schools have finalized curriculum document and are implementing the revised plans.
o Establish a comprehensive staff development/inservice plan.		X		o One facet of training has been initiated for 50% of available staff.
o Execute the public relations' plan.		X		o A plan for in-school advertising was sent to all schools.
o Establish a replacement schedule for the minor equipment.		X		o Implemented to the limit of funds allocated.
o Develop a curriculum approach for use with handicapped.			X	o Inadequate resources to complete.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Revamp Junior/Middle School Curriculum Format for publication.	X			o Decision to standardize format required additional time. Completed December, 1979.
o Assist with State Vocational Evaluations in six senior high schools and one junior/middle school.	X			o Completed April, 1980.
o Develop supplementary instructional materials for use in Middle School Curriculum Implementation.	X			o Resource materials were distributed to all middle school teachers. Included information booklets, samples and copies of basic texts. Completed February, 1980.

Summary Report on the Status of: COMPREHENSIVE HOME ECONOMICS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Field test individual units of the senior high school curriculum in five schools.				o Should be completed by June, 1981.
o Offer staff development/inservice activities in at least three content areas.				o Should be completed by June, 1981.
o Evaluate program status in middle schools to determine if further curriculum adjustments are required.				o Should be completed by May, 1981.
o Develop a Home Economics brochure.				o Should be completed by April, 1981.
MAJOR THRUST IN 1981-1982				
The program focus will be on curriculum approaches and staff development.				o Thrust will be based on needs as determined by observations and requests from staff.

Summary Report on the Status of: TRADE AND INDUSTRY

THIS PROGRAM SERVES INSTRUCTION BY--

- Developing curriculum materials and evaluating twenty-five (25) Trade and Industry program offerings.
- Providing curriculum and technical assistance for Special Education programs.
- Purchasing and evaluating materials of instruction and equipment for program implementation.
- Planning and providing a continuing workshop program for professional development of Trade and Industry teachers.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Continue preparation and development of curriculum materials to reflect new materials and methods for the shops in transportation, construction, and production and service areas.		X		o Trade procedures undergo constant change. Advice of industrial community obtained through regular meetings of Craft Committees. Changes are made which reflect new laws, methods, and materials.
o Implement an Air Conditioning Service and Repair course at South River Vocational Technical Center.			X	o A qualified teacher could not be located.
o Implement use of handbook for Trade and Industry teachers through a series of workshops.			X	o Handbook materials used in workshops. Revisions and updating necessary.
o Observe each teacher and program and make written reports to the principals for the purpose of improving instruction.	X			o Regular observation detects strengths and weakness of programs. Reports are used to remedy weakness in program areas. Strengths are analyzed for possible use in other programs. Forty teachers were observed at least one time; 20 teachers at least twice.
o Conduct weekly workshops for new teachers to improve teaching methods and classroom management procedures.	X			o The workshops give beginning teachers the assistance they need to develop into useful staff members and prepare them for certification. Twenty-five sessions were conducted this year with four new teachers.
o Review all curricula to ensure sex equity.		X		o Federal law requires constant review of all materials used in the class.
o Help to promote enrollment of female and minority students in Trade and Industry programs.		X		o Compliance with regulations require this objective. Female enrollment increased 200%; Black enrollment increased 36%.

Summary Report on the Status of: TRADE AND INDUSTRY

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Increase enrollment through rescheduling of students in Cooperative Work Experience.			X	o To make more efficient use of facilities and utilization of work stations; 96 students enrolled.
o Develop a rationale to justify the awarding of credits in related mathematics and related science.	X			o Shop teachers teach related science an average of 143 hours and related mathematics an average of 129 hours.
o Implement a fundamental program in Trade and Industry at Phoenix Annapolis.		X		o Program provides opportunity to perform vocational skills.
o Develop Trade and Industry offerings for selected students in summer school.	X			o Completed in conjunction with Multi-Service Community Center; 45 students enrolled.
o Implement a summer work program for Trade and Industry students at Arlington Echo.	X			o Work performed improves facility and provides skills practice for six students.
o Plan and implement professional development workshops.		X		o Teachers are given opportunity to develop knowledge and skills of newest practices in the field; 40 teachers and administrators attended.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Implement an Air Conditioning Service and Repair course at South River Vocational Technical Center.				
o Expand offerings and help adjust scheduling in Vocational Technical Centers to provide for more efficient use of these facilities.				
o Develop inservice workshops to introduce new materials, provide certification program, and upgrade personnel.				
o Offer summer skill development in ten trade areas at North Arundel Vocational Technical Center and South River Vocational Technical Center.				

Summary Report on the Status of: TRADE AND INDUSTRY

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop plans for a new vocational evaluation center.				
o Revise curricula for Trade and Industry Handicapped Program to reflect latest information.				
MAJOR THRUST IN 1981-1982				
Our major thrusts will be to evaluate constantly our program and recommend improvements and to develop workshops for professional development.				

Summary Report on the Status of: OFFICE OF HUMAN RELATIONS

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing workshops and training in Human Relations.
- Involving Citizens Advisory Committees (CAC) in program/curriculum planning and implementation.
- Assisting in meeting the requirements of federal legislation.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1978 STATUS OF THE SCHOOLS REPORT				
o Continue planning and implementing activities with school based Human Relations Committees.		X		
o Maintain liaison with community groups and organizations.		X		
o Deal with matters specifically assigned by the Office of the Superintendent.		X		
o Provide leadership training for CAC's.		X		
o Strengthen local CAC involvement.		X		
o Follow up implementation of federal regulations concerning -		X		
- Vocational Education - Section 504 - Title IX - Title VI				
o Revise the Human Relations Comprehensive Guide.			X	o To be considered during the 1980-81 school year.
o Coordinate with the Staff Development Office the implementation of Human Relations activities for -		X		
- Classified Employees - Human Relations Committee Chairpersons - CAC Chairpersons				
o Offer through Staff Development more courses in Human Relations per semester for professional growth.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Increase community involvement.		X		o More than 90 individual CAC members have served on committees during the 1979-80 school year.

Summary Report on the Status of: OFFICE OF HUMAN RELATIONS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue cooperative CAC/PTA planning.				o June 3, PTA/CAC Workshop.
o Include more staff development activities for members of - - Human Relations Committees - Citizens Advisory Committees				
o More Human Relations and CAC Committees are requesting more workshops during the school year rather than in the summer.				
o Handle matters specifically assigned by the Superintendent of Schools.				
o Evaluate effectiveness of Human Relations Committees.				o To be considered for the Fall 1980.

MAJOR THRUST IN 1981-1982

The focus in 1981-82 will be to establish self sufficient Citizens Advisory Committees and self sufficient Human Relations Committees.

Summary Report on the Status of: DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing complete accurate, and timely financial information to those responsible for managing the operations of the school system.
- Processing the payments of all salaries and wages and for maintaining employee earnings' records.
- Maintaining the school system's insurance programs.
- Providing assistance and information to principals, directors, and other personnel concerning financial matters, Board Policy, administrative regulations, and law.
- Providing essential materials, supplies, equipment, and services.

Objectives Status			Comments
COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
			- The Fiscal Office is responsible for the preparation and distribution of the financial statements required by law and management. - School and Account Manager Detailed Reports list by account all transactions recorded during the month. - The Purchasing Division maintains good supplier relationships to assure the timely receipt and delivery of materials, supplies, and equipment in a service oriented and accountable manner.
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT			
o Act as an advisor to the Superintendent and the Board on all management and fiscal matters.	X		
o Act as a liaison between the school system and the County/State Governments for all budgetary, business, and financial matters.	X		
o Implement the self-funded Workers' Compensation Insurance Program.		X	o New fees have been established and implementation begins July 1, 1980 by agreement with County.
o Implement revised Comunity Use Manual, including new fee structure.	X		
o Continue implementing changes in the financial accounting and budget system required by the newly revised state audit guide and revised State Reporting Manual.	X		
o Implement the new direct deposit payroll system as required in the negotiated agreement with the Teachers Association of Anne Arundel County, including the selection of a concentration bank and design of a new pay cycle.	X		o Implementation begins with the bi-weekly payroll of July 9, 1980.
o Complete preparation of up-to-date accounting manual.	X		
o Expand the use of the computer to improve the quality and effectiveness of internal auditing activities.		X	
o Complete audits and reviews prsently scheduled with emphasis on the following:			
1) Reviewing amounts and sources of revenue due the Board,		X	o Postponed due to extended leave for major surgery taken by one of our internal auditors. A revised work schedule was required and developed for the other two internal auditors.

Summary Report on the Status of: DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
2) Verifying Board assets,		X		
3) Reviewing, analyzing, and verifying expenditures of salaries and wages, contracted services and other charges,		X		
4) Reviewing the material and supply inventory (Pasadena Shop),		X		o Walk through observations made in January and March. Further review postponed because of extended sick leave taken by the stock clerk due to a heart attack.
5) Reviewing the Pupil Transportation Division's publicly owned bus operations.			X	o Postponed as a result of the revised work schedule.
o Render timely summary reports on results of the annual school audits to school and vocational education directors and other appropriate levels of management.		X		
o Implement a one-write fund accounting system in all elementary schools and Phoenix Centers.			X	o Original vendor provided inadequate materials and new vendor had to be selected. Anticipate completion by August 1980.
o Extend examination of supplies and equipment purchased on "bid" to determine if they meet "bid" specifications.		X		
o Complete the review of the Board's electronic data processing system, related systems, and their security and controls.		X		
o Review and complete the three-year Internal Audit Program.	X			
o Revise and update budget manual to incorporate changes required by the newly issued state financial reporting manual and as required by suggestions made during the preceeding budget preparation cycle.	X			
o Continue to develop, update, and issue required purchasing manual policies and procedures as guidelines and laws change or as new requirements are imposed.		X		

Summary Report on the Status of:

DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop operational needs/instructional justification form to be completed by user departments so as to assure the proper level of quality and quantity on all furniture and equipment bids.		X		
o Develop and implement a standardization and simplification program for all replacement furniture and equipment throughout the school system.			X	o Still reviewing the overall implications regarding compatibility, interchangeability, and obsolescence.
o Expand the teleprocessing system for library processing and preventive maintenance to include on-line file maintenance.	X			o Developed teleprocessing system for all areas specified except Purchasing. However, Purchasing does use some of the system developed for Fiscal.
o Develop the teleprocessing system for the Fiscal, Purchasing, Personnel, and Educational Information Systems Departments/divisions.	X			
o Implement new student scheduling package in all senior high schools.	X			o Implementation in one high school only. New year 5 more schools will be added and all are projected to be on the new scheduling system by the 1981-82 school year.
o Design a new grade reporting system.	X			
o Implement a cost analysis system for maintenance.			X	o The cost analysis system for maintenance has not moved beyond the initial investigative stages. The effort on this system will continue.
o Enhance the computerized cafeteria accounting system.	X			
o Implement various uses of the Grid System for Transportation and planning Departments.		X		o The Grid System and the Student Data base are interrelated to compare student addresses to the Grid System and to produce student distribution maps. The effort on this system will continue.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Develop a system-wide Safety Program.			X	o Safety Committee formed to set program parameters.

Summary Report on the Status of:

DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Perform a special internal audit review of school cafeteria.	X			
o Observe the Physical Inventory taken at the Purchasing Division Warehouse.	X			
o Perform an internal audit review of student enrollment at selected schools.	X			
o Review present system and make recommendations for the collection and remittance of sales tax by schools.	X			
o Update and formalize all terms and conditions for bidding.	X			
o Develop and receive Anne Arundel County Board of Education and State Interagency Committee for Public School Construction approval for the Minority Business Enterprises Procedure. This procedure outlines the steps to be taken to help insure that on State funded projects a sincere and positive attempt is made to issue a minimum of 10% of all contracts to Minority Business Enterprises.	X			
o Implement major revisions to the computerized Library Processing System.	X			o The time spent on systems design and programming equaled two (2) man months.
o Enhance computerized Special Education System	X			o Provided two man months of programming and system analysis.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Review and implement necessary changes in the cash management program based on 1979-80 cash flow requirements and implementation of the new direct deposit payroll system.				
o Perform an evaluation of the self-funded Workers' Compensation Insurance Program and make recommendations as to whether additional coverages should be retained through a self-funded program.				

Summary Report on the Status of: DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue to develop, update, and issue required auditing and accounting manual pocedures as new guidelines and requirements are imposed.				
o Revise community use manual and fees as necessary.				
o Update the financial accounting and budget system and regular financial reports as changes in statutes and additional reporting requirements are imposed.				
o Continue to expand the use of the computer in both financial and operational auditing.				
o Complete the implementation of the one-write fund accounting system in elementary schools and Phoenix centers.				
o Complete audits and reviews presently scheduled with emphasis on the following: 1) Review of the Material and Supply Inventory at the Pasadena Shop. 2) Review of the amounts and sources of revenue due the Board 3) Verify and protect Board assets. 4) Reveiw, analyze, and verify expenditures of salaries and wages, contracted services, and other charges. 5) Render timely interim and summary reports on the results of school audits to appropriate school directors and other levels of management. 6) Review the pupil transportation division's publicly owned bus operation.				
o Emphasize training and development of the Internal Audit Staff.				
o Revise and update budget manual to incorporate changes required by suggestions made during the preceding budget preparation cycle with emphasis on relating costs of budget requests to Board of Education/program objectives.				

Summary Report on the Status of: DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Investigate and make recommendations for cost saving techniques so that expenditures may be redirected for greater operating effectiveness and efficiency.				
o Investigate and develop a method of eliminating the issuance of purchase orders on small dollar procurements.				
o Review the kinds of supplies currently being warehoused to see if warehousing of these items continues to be the most cost-effective means of acquisition and distribution.				
o Investigate and develop a method of increased competition for consulting engineering services for small improvement and renovation projects.				
o Continue to develop, update, and issue required purchasing manual policies and procedures as guidelines and laws change or a new requirement is imposed.				
o Develop a computerized system for capturing the history of equipment repairs to aid the Purchasing Division in selecting quality equipment for future procurement.				
o Expand the teleprocesing system for the Fiscal, Purchasing, Personnel, and Educational Information Systems departments/divisions to include on-line file maintenance.				
o Design additional computerized query systems to provide information to more user departments in order to replace voluminous periodic reports.				
o Pilot a new grade reporting system.				
o Design a new student update system.				
o Expand the number of Senior High schools using computerized scheduling.				
o Revise testing system to California achievement tests.				

Summary Report on the Status of: DEPARTMENT OF MANAGEMENT & FISCAL SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Design and implement enhancements to the Leave Accounting System to include detailed reports of absences and substitute utilization. o Implement an automated Workers' Compensation Reporting System. **MAJOR THRUST IN 1981-1982** The main emphasis in '81-'82 will be to provide timely financial data to management and the citizens of Anne Arundel, to improve scheduling of audit reviews and refining audit programs, to develop further cost saving techniques, to implement a computerized equipment repair system and a method of eliminating the issuance of purchase orders on small dollar procurements, and to expand and enhance CRT terminal usage, the student information system, and the student grid system information.				

Summary Report on the Status of: PERSONNEL DEPARTMENT

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing the students of the school system with the best qualified teachers and support employees possible.
- Identifying prospective supervisors and administrators and helping to guide them to a high level of educational leadership.
- Making career counseling services and information available for all employees and assisting employees preparing for retirement.
- Maintaining complete and accurate personnel records.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Revise procedures for the selection of excess teachers.		X		o Re-emphasis stated to principals that in selecting excess teachers the total school program, not just the academic offerings, shall be given consideration.
o Prepare recommendations for possible revision of master agreements in reference to "Nomination Procedures for Administrative and Supervisory positions."		X		o Data has been gathered from 26 school systems representing systems in Maryland and those who are members of the National Federation of Urban-Suburban School Districts.
o Prepare updated job descriptions for all Central Office professional positions.		X		
o Assist in the preparation of Data Processing/Payroll/Personnel Program to provide for payroll system mandated for July, 1980.		X		o Final stages of assistance to the program will be completed prior to deadline. Team effort has been ongoing all year.
o Complete verification of coaching requirements for all current athletic coaches.		X		o This is a continuous program necessitated by the employment of individuals new to coaching. Procedures in operation.
o Inform and assist employees so they may make intelligent decisions with reference to new retirement system established by the Maryland Legislature.				o Series of meetings in several locations in the county well attended. Retirement counselors continue to provide service as need arises.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Further refinement of procedures used for monitoring unemployment insurance claims.				o For completion by Fall, 1980.
o Provide input to Maryland State Board of Education and Maryland State Department of Education staff on proposed certification changes for Special Education teachers and school Administrators and Supervisors.				o For completion by Summer, 1980.

Summary Report on the Status of: PERSONNEL DEPARTMENT

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue efforts in area of reduction of staff in light of continued decline in student enrollment and budgetary restrictions.		X		
o Investigate means for devising a program for the encouragement of trades and industrial people to give consideration to a second career in teaching Trade and Industrial Education.				o For completion by Spring, 1981.
o Implement procedures for an increased involvement of program coordinators in teacher selection and in preparation of instructional program recruitment materials.				o For completion by January, 1981.

MAJOR THRUST IN 1981-1982

The Department's continuing ongoing thrust for the future is to provide students with the best qualified teachers and support personnel available as well as to provide a high level of personnel service to all employees.

Summary Report on the Status of:

PLANNING & CONSTRUCTION DEPARTMENT

THIS PROGRAM SERVES INSTRUCTION BY--

- Collecting, analyzing, and reporting data on birth rates, housing activity, pupil yield, population shifts, projections, and impending growth which may effect specific schools.
- Maintaining accurate account of school attendance areas and assisting boundary changes.
- Assisting in preparation and updating of 15-Year Master Plan and Five-Year Capital Improvement Program.
- Implementing the planning, review, and approval of new schools, renovations, and minor remodeling and monitoring construction and installations through warranty period.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Work with state planning cooperatively for new school facilities for maximum use of our existing facilities; and for alternative uses for our unused or under-utilized facilities.		X		o Implemented approved projects as indicated in Construction Status Reports. Worked with staff on the 15-Year Master Plan for School Facilities. Continued cooperative planning for special education facilities to improve present program and facilities. Worked with engineers planning and initiating first phase of football field restoration.
o Obtain credibility of enrollment forecasting.		X		o Achieved a high degree of accuracy in 1979-80 projections and served as model for two state workshop/seminars.
o Identify early trends and advise Instruction of shifting population and new subdivisions activity that may affect school attendance boundaries.		X		o Alerted Instruction to impending overcrowding resulting in adjusted school assignments.
o Assist instruction in the study of possible need for redistricting high schools.		X		o Combined this objective with re-evaluation of existing school facilities.
o Develop the Capital Program to provide funds for accessibility modifications to all those existing schools requiring same modifications.			X	o Achieved accessibility at one former high school and partial accessibility at one middle school renovation, but lost projected improvements at five elementary and one senior high building because of denial of funds.

Summary Report on the Status of: PLANNING & CONSTRUCTION DEPARTMENT

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Replace roofs in critically damaged schools as promptly as funds are available.		X		o Worked with roofing consultant and other departments to evaluate existing roofs and established priorities. Cooperated with others in studying and observing new roofing systems, preparing new specifications and bidding and awarding contracts. Monitored and inspected installation, coordinated schedules, changes, problems and authorized payment for schools included in first year's replacement.
o Establish an improved method for the administration of the development of new sites and buildings.	X			o Maintained close relationship with Department of Public Works resulting in minimum problems in off-site projects and utility easements. Reviewed drawings and specifications more thoroughly and eliminated potential problems during construction. Carried out more frequent and intensive monitoring of construction and installation projects with fewer problems, quicker response, and better understanding of project requirements.
o Establish an accurate construction record of owner documents.	X			o Accomplished as a result of work on other objectives.
o Re-evaluate existing school facilities to establish rated capacities reflecting the impact of additional educational programs such as Special Education.		X		o Compiled enrollment, number, use of spaces, square footage, floor plan sketches, and other data for all schools for 15-Year Master Plan. Formulated and coordinated rated and program capacities.

Summary Report on the Status of: PLANNING & CONSTRUCTION DEPARTMENT

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Maintain demographic records relating to enrollment, facility use, and needs.				
o Assist in updating 15-Year Master Plan and Capital Improvement Program.				
o Assist in analysis of requests and preparation of budget for major and minor remodeling projects.				
o Strive for adequate funding, planning, and quality construction of essential projects.				
o Alert other departments and agencies to limitations imposed by State PSCP and to probable local funding impact.				
o Establish standard guidelines for school site development.				
o Provide current information on the status of all projects.				
MAJOR THRUST IN 1981-1982				
In addition to assisting in the implementation of alternatives derived from the 15-Year Master Plan, it will be necessary to react in accordance to the recommendations set forth in the 10-Year Plan for Educational Plan for Educational Excellence.				
Monitoring these recommendations and implementing needs accordingly will be of utmost importance in the future for this department.				

Summary Report on the Status of: PUPIL AND PROGRAM EVALUATION

THIS PROGRAM SERVES INSTRUCTION BY--	Objectives Status			Comments
- Coordinating county-wide testing, research, and evaluation activities. - Operating automated student records systems. - Developing and implementing special projects involving information/data gathering and/or analysis.	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Organize the various units having responsibilities in testing, evaluation, research, and pupil accounting into a single department.	X			o Formed by the Board in October, 1979 in response to Superintendent's suggestion.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Review the operation, projects, and workload of the department for the Board of Education.	X			
o Assume responsibility for the operation of the School and Programs Evaluation Committee.		X		
o Develop and conduct several studies for the Staff and Board of Education such as:				
- Gifted/Talented Survey	X			
- Gifted Screening Index Study	X			
- Vocational Diagnostic Center Evaluation		X		
- Vocational Program Evaluation		X		
o Continue to develop, implement and refine automated student records systems such as:				
- Senior High School attendance reporting		X		
- Discipline/referral monitoring		X		
- Senior High School attendance reporting		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop and implement new accountability testing systems.				
o Continue implementation of new student scheduling systems.				
o Assist in evaluation design for the 10-Year Plan.				

Summary Report on the Status of: PUPIL AND PROGRAM EVALUATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 The major thrust will be to reduce the school and central office labor burdens associated with data acquisition, maintenance, and analysis by further automation of records.				

Summary Report on the Status of: EDUCATIONAL INFORMATION SYSTEMS

THIS PROGRAM SERVES INSTRUCTION BY--

- Processing the scheduling, grade reporting, interim progress reporting, and attendance data for middle, junior, and senior high school students.
- Gathering and processing information for Federal and state reports such as OCR 101 and 102, ESAA, Title I, etc.
- Assisting in the development of special projects to meet the needs of individual schools.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Pilot the teleprocessing system.		X		o One system completed; two in testing stages.
o Implement new scheduling in senior high schools.		X		o All senior highs on new system by 1982.
o Develop and implement forms administration procedure.			X	o Assistant Coordinator and a secretarial position still unfilled thus severely impeding implementation.
o Implement various uses of grid system.			X	o Completion delayed to make compatible with school planning model and Ten Year plan.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Reduce paperwork burden through participation in state and Federal monitoring committees.		X		
o Enhance student discipline referral system; served as consultant to others in development process.		X		
o Refine Special Services Information System.		X		
o Implement file maintenance procedures to all EIS programs.		X		o Projected originally for 1980-81.
o Assist in development of new state student records system.			X	
o Serve as consultant to various MSDE committees.		X		
o Add all secondary schools to scheduling and grade reporting systems.		X		
o Develop new course selection process for secondary schools.		X		
o Revise hearing and vision screening processing; change print format to microfiche.		X		o Joint project with Health Department.

Summary Report on the Status of: EDUCATIONAL INFORMATION SYSTEMS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop new grade reporting system.			X	
o Increase size of Student Data Base to accommodate new file demands.	X			
o Refine senior high attendance reporting.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Design new grade reporting system.				o IBM will no longer support the unit record equipment which is used in present system.
o Implement new scheduling system in six senior high schools.				
o Pilot history file creation.				
o Design and implement new update system.				
o Implement forms administration process.				o Depends on staffing.
o Develop pilot for guidance support systems.				
o Develop forms for new state student records systems.				o Depends on MSDE implementation schedule.
o Assist in development of new testing program.				
o Develop reporting system for Project Basic.				
MAJOR THRUST IN 1981-1982				
The program will continue to implement new scheduling systems and further automate student records systems.				

Summary Report on the Status of: EDUCATIONAL RESEARCH

THIS PROGRAM SERVES INSTRUCTION BY--

- Designing, developing, and coordinating system initiated research investigations, school and program evaluations, and school/staff/community surveys.
- Analyzing and interpreting data.
- Reviewing research data, reports, studies, and investigations.
- Coodinating, evaluating, and monitoring all requests for research proposals made by staff/nonstaff/government agencies and/or institutions.
- Serving as a technical resource to the instructional divisions in the school system.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Assist in the coordination of the instructional program.		X		o Examples of assistance include offsite visits for evaluating the Marley Junior High School Project, guidance counselor workshop, and provisions for school level evaluations when requested.
o Monitor the school system discipline/referral data.		X		
o Design and plan for the implementation of a Technical Services Center which will have -		X		
- copies of standardized and nonstandardized measures and tests,		X		
- critiques and reviews of measures and tests, and		X		
- a generalized scoring and reporting service.		X		
o Become involved in the coordination of the College Board and Scholastic Aptitude Testing Programs.		X		o Depends upon the final system budget and agreements between the system and Educational Testing Service.
o Complete special projects as assigned by the Office of the Superintendent of Schools.	X			
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Design instruments and implement an evaluation of the Alternative Drug Program.	X			
o Construct an instrument to survey the public's/staff's attitudes toward open space architecture.	X			
o Develop instruments to collect and conduct analyses of data required to complete the Teacher Workload Study.	X			
o Provide technical/evaluation services as requested to complete the Ten-Year Plan for Educational Excellence.	X			

Summary Report on the Status of: EDUCATIONAL RESEARCH

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Pilot test and refine a "Gifted-Talented Student Screening Inventory" to be used at the elementary level.	X			o Results of this project were presented in a research forum at the Council for Exceptional Children Conference in Philadelphia, April 1980.
o Design observation instruments for instructional activities and student behaviors in the classroom.	X			
o Provide technical support in research/evaluation to projects assigned by the School and Program Evaluation Committee and the Board of Education. These projects include:		X		
- An evaluation of the Vocational Education Evaluation Unit at North Arundel Vocational Technical Center (Co-chairman with the Coordinator of Guidance)		X		o To be completed by 9/1/80.
- An Evaluation of Vocational Education Trades and Industry and Work Experience Programs (Chairman).		X		o To be completed 7/1/80.
- Presenting a design for format of Board Program Reviews to coordinators.		X		
- A survey evaluation of the Gifted/Talented Program.		X		
o Develop instruments to survey attitudes toward corporal punishment.		X		
o Design a questionnaire to assess the quality of schooling.	X			
o Review administrative procedures to screen and evaluate research proposals.	X			
o Review and coordinate all research/confidential information requests.	X			
o Develop instruments and analyze data for programs receiving disruptive youth funds from MSDE.		X		
o Coordinate all aspects of the State of the Schools Message.	X			
o Design an instrument and implement an evaluation of the revised Mathematics Record in Area II elementary schools.	X			

Summary Report on the Status of: EDUCATIONAL RESEARCH

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	

MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR

- o Provide continuing technical support in research/evaluation to projects assigned by the School and Program Evaluation Committee.
- o Examine procedures for requesting research/evaluation services in order to coordinate the integration and efficiency in the delivery of these services.
- o Increase the College Board services available to students.
- o Implement the new testing program with the Coordinator of Testing (California Achievement Test).
- o Design procedures to provide estimates of College Board Scores (predicted from existing test scores) to ninth grade students, their parents, and guidance counselors.
- o Develop a schoolwide research evaluation bulletin to share educational research developments and promising practices.

MAJOR THRUST IN 1981-1982

Projections for this school year will depend upon recommendations of the Ten-Year Plan for Educational Excellence and will include assisting in the evaluation of various components of the Plan.

Summary Report on the Status of: TESTING & EVALUATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Supervising and coordinating all state and county level testing programs.
- Scoring tests; reporting test results to students, parents, schools, the administration staff, and the Board of Education; and analyzing test results for use in assessing the effectiveness of instruction and programs at the school and county level.
- Providing technical assistance in designing and implementing evaluation procedures for federal and county instruction programs.
- Providing inservice training and workshops related to testing and evaluation and program evaluation techniques; test selection, construction, and revision; and procedures for administering tests and using test results.

MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT	Objectives Status: COMPLETED	Objectives Status: IMPLEMENTED and ONGOING	Objectives Status: NOT COMPLETED	Comments
o Administer The Maryland Diagnostic Mathematics Test and The Maryland Functional Mathematics Test county-wide for the first year. Test results will be analyzed and a model developed for application of test results to instruction.	X			o Test administered, results currently held by MSDE pending an examination of these tests.
o Construct a comprehensive handbook on testing. The handbook will coordinate in one source all instructions for administering count level tests; will identify the various types of test results produced following testing; will review procedures for selecting, constructing and revising tests; and will outline procedures for conducting an item analysis of tests, improve test taking skills, and use test results more effectively in instructional decisions.			X	o Most components completed. Completion postponed to include California Achievement Test implementation.
o Assess minimal competencies of students as required by state law.	X			
o Improve the organization, turn-around time, and quality of testing services currently provided to schools.		X		
o Adapt the School Instructional Evaluation model for use at the elementary school level and pilot test the model.			X	o Objective postponed until a later time to provide greater time commitment to 10-year planning requests.
o Offer a three-credit workshop in testing.	X			o Conducted January through April, 1980.
o Improve the Individualized Criterion Referenced Test program through a revision of test result printouts, and more inservice training for test administration and test results use will be offered.		X		o Ongoing improvement of criterion referenced testing will be incorporated into California Achievement Test.
o Offer credit by examination in General Biology and Intermediate Composition in grades 9 through 12.		X		o Instruments being examined and matched with course objectives.

Summary Report on the Status of: TESTING & EVALUATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop procedures to enable senior high school students with poor test taking skills to demonstrate functional reading competency in alternative ways, such as certification by panel.			X	o Procedures developed; unavailability of Functional Reading Test results this year made the identification of these students impossible; therefore, the pilot of procedures will occur next year.
o Expand and refine the specimen test file, develop a test review procedure, and distribute a listing of available specimen tests to principals, guidance counselors, and the central office staff.		X		o Coordinated jointly with guidance and media. When testing/guidance instrument file finalized, listing will be distributed.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
Provide inservice to schools and central office staff.		X		o Fifty-eight inservice sessions provided on a variety of topics ranging from test selection/construction through use of results to plan/monitor instruction.
o Design and implement a Schoolwide Diagnostic Plan with Coordinators of Reading and Mathematics.	X			
o Provide technical assistance to the Ten-year Plan for educational excellence.		X		
o Pilot test instrument to offer Credit by Examination in American Heritage (Literature).	X			
o Analyze test results for Title I Program in grades 4-12.	X			
o Develop and implement required evaluations for Title IV projects:	X			
- English for Speakers of Other Languages.	X			
- Kindergarten Demonstration Center.	X			
- Gifted/Talented/Advanced programs	X			
o Develop, Refine, and Pilot Inventory to Screen Gifted/Talented Students in Elementary School.	X			o Results presented at the Council for Exceptional Children. Philadelphia, April 1980.

Summary Report on the Status of: TESTING & EVALUATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Evaluate individual achievement of students at the Learning Center using the Plato system.	X			
o Provide testing assistance/inservice to Special Education staff during the implementation of the revised ARD procedures.	X			
o Assist in the evaluation of the English P.A.A.C.E. Program to examine the ability/achievement characteristics of students at each P.A.A.C.E. level.	X			
o Plan for implementation of the Caliornia Achievement Test.			X	o Target date: May 1981.
o Assist in the evaluation of the Nutrition Education Project.		X		
o Analyze the Armed Services Vocational Aptitude Battery and report results to the Board of Education.	X			
MAJOR CBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Implement a new testing/accountability system using the California Achievement Tests.	3/81			
o Develop and implement inservice programs relating to the California Achievement Tests.				
MAJOR THRUST IN 1981-1982				
The major task will be to assist in the evaluation of the Ten-year Plan.				

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing the following non-instructional operations and services which are necessary to support the educational program: Central Services, Food Services, Maintenance of Plant, Operation of Plant, and Transportation.
- Providing the Central Office Staff with printing, graphics, and microfilming service.
- Providing students with nutritional meals and helping to promote nutrition education.
- Maintaining grounds, building, and equipment.
- Maintaining the general housekeeping function as well as lighting, heating, air conditioning, water sewage, trash, and communications responsibilities.
- Providing students with safe, efficient, and economical school transportation.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Act as advisor to the Superintendent and the Board on matters relating to School Support Services.		X		
o Act as liaison between the school system and other governmental agencies and departments on School Support Services matters.		X		
o Coordinate activities of the divisions within the department and between the department and other areas of school administration.		X		
o Complete Phase 2 of the microfilm program by filming fiscal and accounting records.		X		
o Continue to meet the increased printing demands for the program of Instruction and Administration.	X			o Met needs with approximately 21,500,000 impressions.
o Print a 400-page Art Curriculum Guide for Middle Schools.	X			
o Complete Phase I of an inventory minimum/maximum system for Central Services supplies.			X	o Delayed pending receipt of storage cabinets.
o Complete Centrex telephone replacement study and make recommendations for updating the system with a privately owned or C & P leased computer system.	12/79			o Delivered to Board for its information.
o Provide students with well-balanced, nutritional meals without increasing cost to students. (Item is subject to change depending upon FY 1980 bid prices; legislation pending in Congress concerning the School Lunch Program; the sale of popular a la carte items.).	X			o Maintained 50¢ school lunch while improving menu in spite of inflationary spiral (seventh year @ 50¢).

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Continue the pilot project of providing students in schools where meals are cooked on the premises a choice of two entrees by - - Adding a few schools at a time to the project. - Limiting the choice of two entrees to twice per week.		X		
o Include on the secondary school menu a chef's salad Type A cold plate, cottage cheese cold plates, and a variety of submarine sandwiches.	X			
o Initiate Phase 3 of the rotary-cup burner replacement project.	X			
o Initiate Phase 2 of the Art and Industrial Arts ventilation systems.	X			
o Update electrical systems at four elementary and secondary schools.	X			
o Update temperature controls at George Fox Middle School.			X	o Designed, out for bids.
o Review and evaluate the on-going energy management program.	X			
o Replace boilers at Southern Middle School.	X			
o Replace the roof at Glen Burnie High School (boys' gym).	X			
o Resurface running tracks at the Andover and Severna Park High Schools.			X	o Arundel Sr. substituted for Andover due to its condition. Project in progress.
o Resurface parking lots and driveways at the Old Mill Complex, and the following elementary schools: Central, Southgate, Shady Side, and Belle Grove.			X	o Defer to FY 81 budget due to limited funding and higher priority requirements.
o Replace stage lighting at the Arundel and Brooklyn Park High Schools.			X	o Deferred due to limited funding.
o Make concrete repairs at seven elementary schools and four secondary schools.	X			

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Implement the recommendations of Regulation 504 of the Rehabilitation Act of 1973.		X		
o Continue with the installation of security alarm systems.		X		
o Review and evaluate the on-going training program for school plant operators.		X		
o Continue to review and monitor school utilities and communications systems.		X		
o Continue to meet the transportation needs for grades K-12 and Special Education, including the summer school program.			X	o Not funded by county government.
o Expand two-way radio communications for school buses serving the Special Education Program.		X		
o Implement an eight-hour defensive driving program for all school bus drivers.		X		
o Revise and expand inservice training for veteran school bus drivers to comply with Bylaw 13.05.08.			X	o Insufficient staffing - additional driver trainer not funded.
o Reduce the number of "preventable" school bus accidents through inservice training programs.		X		o As of this date, we have reduced the number of school bus accidents (3/25/79-82; 3/25/80-65).
o Revise and expand training program for school bus aides.			X	
o Implement psycho-physical testing of all school bus drivers.			X	o Insufficient staffing - additional driver trainer not funded.
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Complete a major telephone move for central office to accomodate instruction and pupil personnel relocation.	X			

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Print and distribute 40,000 copies of 67-page revised Course Description Book, 1980 Edition.	X			
o Reorganize mail pick-up and delivery services for central office.	X			
o Increase fresh vegetables on menu in all schools.	X			
o Initiate with accounting and data processing a daily accounting record for all schools.	X			
o Assist the Instruction Department in promoting nutrition education.		X		
o Provide summer feeding programs for Barbara Augustine, Central Special, and Arlington Echo.	X			
o Service as vendor for City of Annapolis and Economic Opportunity Committee, Inc. Summer Feeding Program.	X			
o Initiate perpetual commodity inventory procedures in school kitchens.	X			
o Increase in-service training for cafeteria managers.		X		
o Complete Phase I of the breakfast implementation program.	X			o Program increased to 49 schools.
o Initiate Student Food Service Advisory Committee.	X			
o Replace cafeteria floor at Chesapeake High School.	X			o Example of an unscheduled project demanded of Maintenance.
o Remodel areas to meet program needs at Corkran Junior-Phoenix Center; Linthicum - Continuing Adult Ed.; Germantown Phoenix Center.	X			
o Implement Maintenance repair projects at Maryland Hall for the Creative Arts.		X		
o Improve lighting in multi-purpose rooms at five elementary schools.			X	o Contract is awarded. Contractor awaiting receipt of fixtures.

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Install new or replacement PA systems at eight schools.	X			
o Complete major repairs to clock systems at one elementary and two secondary schools.	X			
o Improve surface drainage system at Old Mill driveway and football stadium.	X			o Corrected erosion and icing conditions.
o Respond to hazardous football field conditions at Andover and Old Mill High Schools by resodding and improving playing surfaces.	X			
o Expand the computerized power management program (System 7) to include the South River High School and Central Middle School.	X			
o Expand the computerized power monitoring program at Glen Burnie High School, Jessup Elementary, and Fort Smallwood Elementary.			X	o Glen Burnie is complete. Jessup and Fort Smallwood are in progress.
o Remove graffiti at six elementary schools and twelve secondary schools plus Maryland Hall.	X			
o Initiate the installation of fume hoods for chemistry laboratories at three secondary schools.		X		
o Replace (emergency) boiler at Mayo Elementary School.	X			
o Complete inspections and analyses of asbestos at 88 school facilities and initiate repairs as required to pipe, boiler, and ceiling insulation.	X			
o Complete emergency snow removal at all schools eliminating the need for snow days.	X			
o Provide temporary electrical power to the Glen Burnie High School following major transformer failure.	X			
o Complete maintenance and minor improvements at Barbara Augustine Center for the severely and profoundly handicapped.		X		

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Develop and implement a fast response team for quick emergency and minor maintenance reaction.	X			
o Provide a quarterly analyses report of the major maintenance management areas.		X		
o Establish a nursery for grounds care at Fort Smallwood.	X			
o Maintain exterior and interior paint schedules of five and six years for all schools.	X			
o Implement a balanced training program for all Maintenance employees.		X		
o Establish and maintain a more accurate supply parts and equipment inventory.	X			
o Reduce backlog of work to less than six months in each program.			X	o Plumbing & Heating Program still has 93 work orders over six months old.
o Complete Energy Audits of 50 schools and submitted 12 Grant requests for Technical Assistance Audits to Maryland Energy Office.	X			
o Certify 25 custodians through the Safe Boiler Operator and Custodial Procedures Program.	X			
o Conduct audio-visual safety and custodial programs for custodians on the evening shift at various schools.		X		
o Maintain school carpeting by a Carpet Care Team.	X			o Cleaned in excess of 500,000 square feet of carpeting.
o Tighten controls on custodial overtime costs.	X			
o Develop a "Lights on for Safety" Program.		X		o An awareness program to bring the school bus stop law to the attention of the motoring public.

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Organize a committee to reduce busing mileage and related costs.		X		o The committee plans to make their recommendations to the Board in the near future.
o Initiate departmental management safety meetings in support of the self-insured program.		X		o Involves all areas of School Support Services.
o Compile school operating costs for the Fifteen Year Master Facilities Plan.	X			
o Serve on the committee to revise the rate structure for the community use of school facilities.			X	o To be presented to the Board, summer 1980.
o Reorganize Maintenance and Operations including major personnel changes within the maintenance activity to increase the efficiency and effectiveness of the two areas of School Support Services.	X			o Separate maintenance and operations supervisory positions provide time to plan programs and monitor on-going programs. Weekly staff meetings improve communications between supervisors and foremen.
o Update Board of Education Policy Manual, Chapter 7 - School Support Services.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Act as advisor to the Superintendent and the Board on matters relating to School Support Services.				
o Act as liaison between the school system and other governmental agencies and departments on School Support Services matters.				
o Coordinate activities of the divisions within the department and between the department and other areas of school administration.				
o Maintain an uninterrupted school year through an efficient and effective School Support Services program.				
o Maintain an uninterrupted school year through an efficient and effective Sch.. Support Services program.				

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Initiate Phase 3 of microfilming records to include payroll personnel.				
o Develop a copy preparation manual that suggests a standardized curriculum format.				
o Coordinate the installation of a telephone system as recommended by the study committee.				
o Implement daily mail delivery to all schools.				
o Provide students with well-balanced meals at a reasonable cost. (Cost will depend upon bid prices; legislation pending in Congress concerning the School Lunch Program; the sale of popular a la carte items.).				
o Develop a policy and procedures manual for area managers.				
o Provide assistance to the Department of Instruction in promoting nutrition education.				
o Expand choice of two entrees to twice weekly in all elementary schools where cooking is done on the premises. Pilot same choice in four satellite schools (One in each area).				
o Complete Phase 2 of the breakfast implementation program.				
o Initiate pilot studies, in select schools, of any system or product which might improve the school food service.				
o Provide summer feeding programs for Barbara Augustine, Central Special, and Arlington Echo.				o Programs begin July 1, 1980.
o Serve as vendor for City of Annapolis and Anne Arundel County Housing Authority Summer Feeding Program.		X		o Programs begin July 1, 1980.
o Implement Phase 4 of the rotary-cup burner replacement program.				

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Update electrical systems (continuous program).				
o Update temperature control systems (continuous program).				
o Install security alarm systems, as required.				
o Maintain football fields (continuous program).				
o Maintain an on-going energy management program.				
o Continue the program to install ventilation systems for Industrial Arts, Art, kiln, plastics, and chemistry fume hoods.				
o Complete asbestos abatement program in remaining schools.				
o Reduce snow days and other school closures to absolute minimum.				
o Replace partial sections of roof at ten older elementary schools.				
o Implement quality control for all maintenance workers.				
o Complete maintenance and minor improvements at Barbara Augustine Center for the severely and profoundly handicapped.				
o Provide a quarterly analyses report of the major maintenance management areas.				
o Implement maintenance repair projects at Maryland Hall for Creative Arts.				
o Continue to implement recommendations 504 of the Rehabilitation Act of 1973.				
o Implement a balanced training program for all maintenance employees.				
o Expand the computerized power management program (System 7) to include Glen Burnie, Meade, and Annapolis West High Schools.				

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Expand the computerized power monitoring program to Central Elementary, Central Special, Bodkin, and Hilltop Elementary Schools.				
o Improve lighting in multi-purpose rooms at four schools.				
o Upgrade lighting by replacing cold cathode fixtures.				
o Implement an expanded custodial training program.				
o Continue to review and monitor school utilities and communications.				
o Implement improved custodial allocation criteria.				
o Review and update custodial supply specifications.				
o Complete Energy Audits of additional schools and apply for Technical Assistance and Energy Conservative Measure Grants.				
o Revise and expand in-service training for veteran school bus drivers to comply with By-law 13.05.08.				
o Continue to meet transportation needs for grades K-12 and Special Education including expanding summer school programs.				
o Reduce the number of "preventable" school bus accidents through in-service training.				
o Implement 8-hour Defensive Driving program for all new drivers.				
o Expand 2-way radio communication for BE buses.				
o Open a south county lot for publicly-owned buses.				
o Revise and expand school bus aide training programs.				
o Implement psycho-physical testing for all school bus drivers.				

Summary Report on the Status of: SCHOOL SUPPORT SERVICES

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982 Continue to focus on the department's responsibility to provide services in support of the educational program and to assure an uninterrupted school year. This will require the continuation and expansion of management techniques to meet the challenge of high costs, spiralling inflation, and tight budgets. Special attention will be given to the development and implementation of those programs necessary to increase employee efficiency and effectiveness.				

Summary Report on the Status of: DIVISION OF SPECIAL EDUCATION

THIS PROGRAM SERVES INSTRUCTION BY--

- Implementing the mandates of P.L. 94-142 in providing Special Education with instructional programs for students ages 0 through 20, and through providing delivery of multiple Special Education and related services to handicapped children in cooperation with the Department of Health, Social Services, Mental Hygiene, and Juvenile Services.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Implement functional academic program at the middle/junior high school for Levels III and IV pupils.	X			
o Expand Experience Based Career Education into two additional high schools.	X			
o Reorganize the Vocational Experience Program to provide more coordination with the Vocational Education Program.	X			
o Reorganize the central office Special Education office to provide for more efficient operation and better service.	X			
o Reorganize and expand the Phoenix Centers to provide for more students and to increase the clinical services, vocational offerings, and the percentages of return to regular classes.	X			
o Implement services for ages 0 - 2 handicapped population.	X			
o Continue to actively support the increase of health and supportive services.	X			
o Organize all assessment and diagnostic services into one coordinated service.	X			
o Provide inservice, individually and in groups, to Special Education and General Education teachers.	X			
MAJOR ADDITIONAL OBJECTIVES UNDERTAKEN DURING THE 1979-1980 SCHOOL YEAR				
o Continue Child Find activities.	X			
o Increase instructional support services to schools.	X			
o Increase psychological services for pupils in school-based programs for the seriously emotionally disturbed.	X			

Summary Report on the Status of: DIVISION OF SPECIAL EDUCATION

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Provide mobile diagnostic services to all county schools, private and parochial school, and Level VI residential placements.		X		
o Implement Child Find projects to identify all unserved handicapped students.		X		
o Make ongoing assessments to provide information for individual program development.		X		
o Coordinate and review reports received from hopsitals, institutes, and local practitioners including doctors and pyschologists.		X		
o Direct services using an inter-disciplinary model utilizing the continuum of services Levels I through VI.		X		
o Integrate Special Education support services within the General Education program as determined by a student's unique needs.		X		
o Consult with parent-teacher organizations, associations, community agencies, county and other school systems, and individual parents requesting information and guidance.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Increase inservice with Special Education and General Education personnel to improve instruction.				
o Extend Special Education and related services funded through Part B of P.L. 94-142 to local private and parochial schools.				
o Increase opportunities for communication and interaction with school-based personnel.				
MAJOR THRUST IN 1981-1982				
The Division's major thrust in 1981-82 will be to maintain the quality, scope, and appropriate levels of services to students' requiring Special Education services as mandated by P.L. 94-142.				

Summary Report on the Status of: HOME AND HOSPITAL INSTRUCTION

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing instruction for eligible pupils who are unable to attend school for a period of four weeks or more.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Provide a meaningful educational experience for those disabled pupils who meet the requirements set forth for this program.		X		
o Set up a comprehensive multi-disciplinary approach to the problems encountered with the emotionally impaired students.		X		
o Establish regular conferences between the coordinator and the professional staffs, between the coordinator and his immediate supervisor, and between the coordinator and the ARD (Admission, Review, and Dismissal) Specialist.		X		
o Improve cooperation of school personnel in obtaining needed materials for home and hospital instruction.		X		
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Develop specific transition programs between individual instruction and the regular school setting. (including educational specialist, psychologist, social worker, M.D., Coordinator, teachers, and any other appropriate professional personnel.)		X		
o Establish Home Teaching as a "school" with the rights and responsibilities of a regular school.		X		
o Provide pupil contact in a learning environment with other pupils having similar disabilities.		X		
MAJOR THRUST IN 1981-1982				
The main objective of the program will be to continue providing home and hospital instruction to eligible pupils in accordance with the Ten-Year Plan.				

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Summary Report on the Status of: SPEECH, LANGUAGE AND HEARING IMPAIRED

THIS PROGRAM SERVES INSTRUCTION BY--

- Providing services of assessment, therapy, and consultation to certified speech impaired students, ages 0-20.
- Providing services of assessment, instruction, and consultation to certified hearing impaired students, ages 0-20.
- Providing consultation for parents, teachers, school personnel, and other professional agencies.
- Providing opportunities for professional growth through inservice activities and workshops.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Expand service to meet the speech and language needs of students aged 0-2 and new students aged 3-4.	X			
o Assess students referred from non-public school settings as determined by screening procedures.	X			
o Expand Level I consultation service for speech impaired students.	X			
o Expand professional growth workshop opportunities for speech and language therapists.	X			
o Increase opportunities for peer observations and consultations for professional growth of speech, language, and hearing personnel.	X			
o Provide credit speech and language development workshop for teachers.	X			
o Expand participation of speech, language, and hearing personnel in multi-disciplinary workshop opportunities.	X			
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Extend speech, language, and hearing services funded through Part B of P.L. 94-142 to local private and parochial schools.			6/81	
o Participate in the Early Identification program in speech and language for kindergarten students and all new entrants through grade 3 and participate in the activities of the Educational Management Team.				
o Interpret the speech and hearing program to school system personnel, parents professional agencies, and other interested parties.				

Summary Report on the Status of: SPEECH, LANGUAGE AND HEARING IMPAIRED

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR THRUST IN 1981-1982				
The program's major thrust will be to maintain the scope, quality, and appropriate levels of services for students with speech-language and hearing needs as mandated by P.L. 94-142.				

Summary Report on the Status of: STAFF RELATIONS

THIS PROGRAM SERVES INSTRUCTION BY--

- Reviewing and analyzing the impact of negotiation proposals on the school system's ability to provide appropriate instruction to the students.
- Providing interpretation of policies and regulations of the Board.
- Assisting in the implementation of a long-term plan for meeting educational needs.
- Maintaining liaison with organizations and agencies.
- Assisting in the planning of financially sound educational goals within the realities of employee needs.

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
MAJOR OBJECTIVES DURING THE 1979-1980 SCHOOL YEAR AS PROJECTED IN THE 1979 STATUS OF THE SCHOOLS REPORT				
o Continue the review and revision of the Board's policy and regulations manual.			X	o Anticipate completion August/September, 1980.
o Distribute revised chapters of the Board's policy and regulations manual as appropriate.		X		o Anticipate completion August/September, 1980.
o Conduct workshops on proper utilization of the Board's policy and regulations manual.		X		
o Visit schools to assist in implementation of the various negotiated agreements.		X		
o Plan and meet with school administrators and supervisors as well as school service supervisors to upgrade knowledge in grievance administration.		X		
o Continue development of the Contract Adminstration Handbook with sections on leave policies and methods of interviewing prospective employees.			X	
o Negotiate satisfactory agreement with all employee unions regarding salaries, fringe benefits, and other working conditions.			X	o Currently, 3 satisfactory agreements, one unit at impasse.
o Assist in the development of new payroll procedures to involve negotiated items on custodial banking.			X	o Effective date of new payroll system 7/9/80.
MAJOR OBJECTIVES FOR THE 1980-1981 SCHOOL YEAR				
o Conduct review of current negotiated agreements prior to negotiations.				
o Continue in-service training for all supervisory personnel in contract and grievance administration.				

Summary Report on the Status of: STAFF RELATIONS

	Objectives Status			Comments
	COMPLETED	IMPLEMENTED and ONGOING	NOT COMPLETED	
o Conduct workshops on proper utilization of Board's policy and regulations manual as revised.				
o Visit schools and work locations to assist in implementing the various negotiated agreements.				
o Continue development of the Contract Administration Handbook with sections on Leave Policies and Interviewing Techniques.				
o Assist in implementing new payroll system.				
o Continue to process grievances at the Superintendent's Level and beyond.				
o Finalize and implement Board recommendations on Contract Bus Drivers concerns.				
o Continue a number of studies on salary scales for various employee groups.				
o Continue to promote prevention of employee-employer confrontations where possible.				
MAJOR THRUST IN 1981-1982				
Expand individual supervisory expertise in the area of contract and grievance administration.				